

**SOLEBURY TOWNSHIP  
PARKS and RECREATION**  
3092 Sugan Road, P.O. Box 139  
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***MINUTES OF THE REGULAR MEETING – January 13, 2025***

**PRESENT IN PERSON:** Amanda Benolken, Joseph Tartaglia, Adrian Max, Jeanne Litwin, Kevin Morrissey, Dudley Rice, Annelise Dahlin, Judy Stern Goldstein (Gilmore & Associates), Stacy Yoder (Gilmore & Associates), Derek Mueller (Gilmore & Associates)

**PRESENT VIA ZOOM:** John DeAndrea

**ABSENT:** Dan Dupont, Paul Klug

**OPENING OF MEETING**

Dudley Rice called the meeting to order at 7:00pm.

**APPROVAL OF MINUTES**

Committee members reviewed minutes from the last meeting on November 14<sup>th</sup>, 2024.

**MOTION 25-1:** On a motion by Adrian Max, second by Jeanne Litwin, the minutes of the November 14, 2024, meeting were unanimously approved.

**ANNOUNCEMENTS/PRESENTATIONS**

- During the January 21<sup>st</sup> Board of Supervisors meeting, the Supervisors will be reviewing and finalizing the Master Plan for Solebury Green Park.
- Committee and consultant introductions
  - The representatives from Gilmore & Associates that will be coordinating with Solebury Township are Judy Stern (Principal Consultant), Stacy Yoder (Community Planner), and Derek Mueller (CPRP).

**CONSULTANT REPORTS**

None.

**OLD BUSINESS**

None.

**NEW BUSINESS**

- A. Project Kick Off
- B. Review of Plan Purpose, Goals and Objectives
  - a. Key Person Interviews: must be scheduled as soon as possible, Committee members must submit two suggestions for key stakeholder interviews by 1/23/2025.
- C. Consultants Reviewed Updated Project Timeline with Committee
  - a. Set tentative date for key stakeholder interviews – Thursday, 2/27/2025
  - b. March – establish mission statement and objectives, facility site visits, and posting of online survey - discussion of survey fatigue in township and timeframe for draft questions
  - c. Must determine date in May for public engagement event
  - d. Brief overview of timeline and next steps – adoption of plan by June 2026

**PUBLIC COMMENT**

No public comment.

**ADJOURNMENT:** The meeting was adjourned at 7:44pm.

Respectfully submitted,

*Annelise Dahlin*

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