



Solebury  
a natural choice

# 2024 Budget Package



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## **Presentation of Final Budget**





**SOLEBURY TOWNSHIP**  
**PRESENTATION OF THE DRAFT 2024 BUDGET**  
December 12, 2023

The Township staff is proud to present the final 2024 budget. Staff has worked diligently to prepare the following summary and budget documents that outline Township operations, evaluate trends and provide a sound roadmap for both short-term and long-term financial health. The Township continues to operate in a strong financial position.

**BUDGET OVERVIEW**

The 2024 Solebury Township Budget calls for the continuation of the Land Preservation, Capital Projects and Roads & Bridges Programs, and the continued support of the Sustainability Fund which will guide the future operational and capital expenditures of the Township (i.e. climate mitigation projects, EV charging stations, renewable energy, etc.). The Township continues to explore and improve upon recreational opportunities for its residents and continues to maintain and improve the Township's infrastructure.

The 2024 Budget does not require a tax increase, and the real estate tax millage allocation will remain constant to meet expenditure requirements. The total tax millage of 24.8102 mills is allocated as follows: 8.5 mills for the General Fund; .491 mills for the Library Fund; 13.129 mills for the Debt Service Fund; 1.75 mills for the Fire Fund; and .9402 mills for the EMS Fund.

As has been previously discussed, the COVID-19 pandemic had significant effects on global markets, supply chains, businesses, communities, and local governments from its inception right through today. One of the anomalies of the pandemic was increased Real Estate Transfer Tax and Earned Income Tax collections. The Township reached its largest total revenue (in the last five years) in 2021 - \$14,385,460. Now, receipts are on the downward cusp of peak collections, returning to pre-pandemic "normalized" levels, while the cost of goods continue to rise. Therefore, we continue to employ a conservative budget approach by holding tax revenues consistent with prior years' receipts and modestly increasing overall Township expenses.

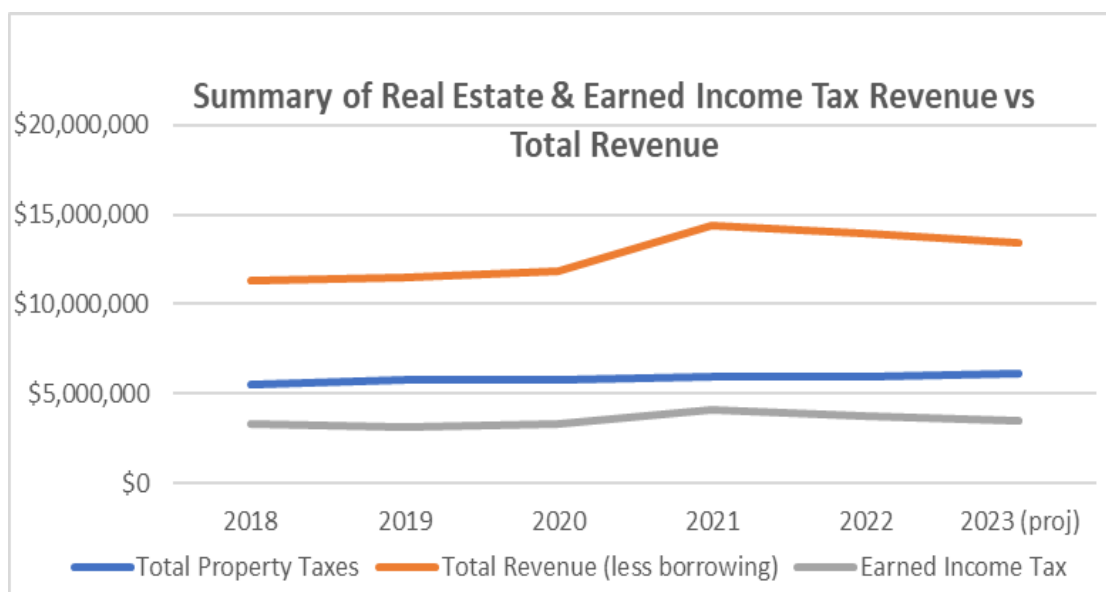
**REVENUE OVERVIEW**

The Township receives revenue from several different sources: Real Estate Tax, Earned Income Tax, Permitting Fees, Franchise Fees, State and other grants. Receipts between 2021 (the high) and 2022 (\$13,931,193) are down approximately three percent (3%). This decrease is reflective of Earned Income Taxes and Real Estate Transfer taxes returning to pre-pandemic levels, and other factors. Expected revenue to close-out 2023 is \$13,393,687, another three percent (3%) decrease. Anticipated 2024 revenues will be in the \$13,100,000 range. (Note: There was a one-time \$1,285,000 receipt of Earned Income Tax in 2023 from the collections on a "whistle blower" payment. This payment has been omitted from all revenue analysis as it skews average, normal revenue receipts.)

Projected **General Fund** revenue for 2023, is \$7,514,098, which is a decrease of approximately \$612,000 over 2022, composed of lower Earned Income & Real Estate Transfer Tax collections, lower permitting fee collections, and miscellaneous receipts for prior year losses. The 2024 projected revenue includes an

increase in Earned Income Tax (\$100,000), Real Estate Transfer Tax (\$25,000) and a decrease to permit/public safety fees (\$25,000) over the prior year's budget.

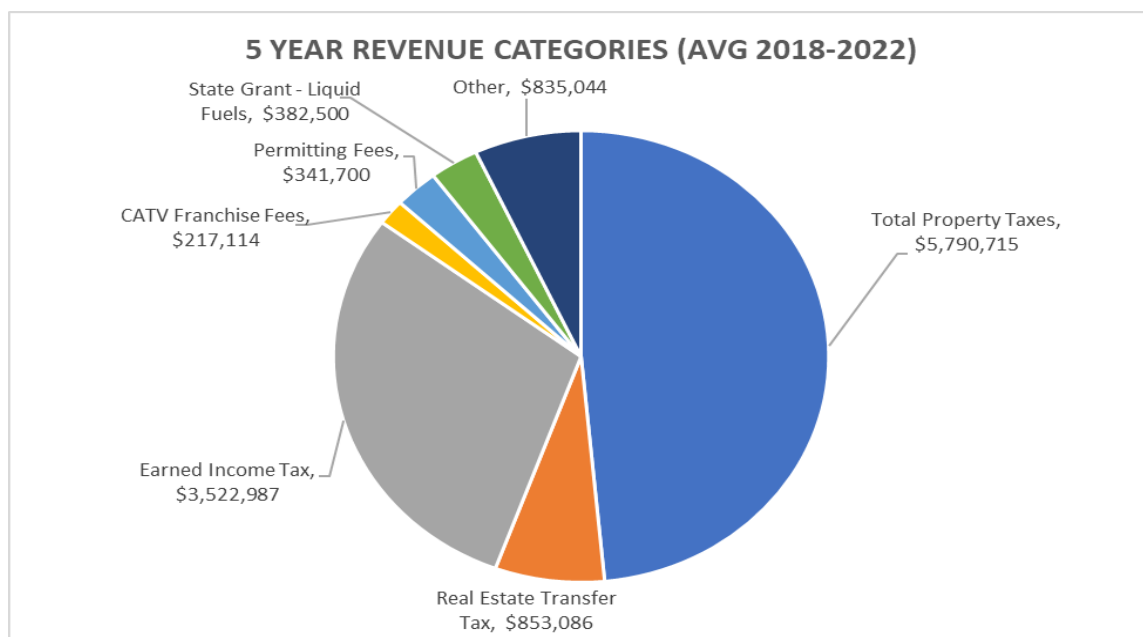
The two largest sources of revenue for the General Fund are Earned Income Tax and Real Estate Tax. Combined, these account for an average of seventy-five (75%) of the annual General Fund revenues. **Figure 1** below represents a summary of the Earned Income Tax and Real Estate Property Tax collected over the past five calendar years. In that period of time, the total tax collected for these two line items has increased at an average rate of just over 2% per year. This is far less than the increase in costs the Township has realized in that same time period, specifically for costs associated with core services such as Public Works, Police, Administration, Parks & Recreation and Planning & Zoning. The 2024 expenditures reflect a \$250,000 reduction in inter-fund transfers from the General Fund balance due additional costs associated with personnel and inflation.



**Figure 1**

It should also be noted that of all property tax collected (approximately \$6,000,000 in 2022, and the same projected for 2023), nearly 53% is allocated to debt service (principal and interest). The debt service is scheduled to be paid off mid-2030, by utilizing the current millage allocation. Property tax revenue increases have been sluggish over the past five years, due to the fact that the Township is nearly built out. Increases vary based on several factors, the most obvious is the tax rate (if there is a tax increase) but it also increases based on property improvements. Other than the development of the New Cartwheel/Heritage Senior Living project, and the recently submitted sketch plan for the Fountainhead property, there are no large-scale projects that will significantly increase property tax revenue in the next few years. The overall property tax collected has increased by \$488,944 from 2018 through 2022 (just shy of 9%). That time period includes three tax increases that resulted in an 11.3% increase in taxes.

The remaining revenue varies annually and is largely generated from transfer tax, state liquid fuel grants, permit fees and cable franchise fees. Some of the remaining revenue is generated from “pass through” reimbursements such as pension and fire insurance. **Figure 2** below provides a graphical depiction of the various revenue sources average revenues over the five-year period 2018 - 2022.



**Figure 2**

In an effort to analyze baseline performance of revenue versus expenditures on an annual basis, core revenues and expenditures were identified. Simply described, ***the core revenues consistently provide the bulk of the revenue required to support the expenses that are required to provide a consistent level of service. The core expenses are analyzed below.*** The seven core revenue sources include property taxes, real estate transfer tax, earned income tax, permitting fees, planning & zoning fees, CATV franchise fees and State grant Liquid Fuels funding. Over the past five years, these core sources consistently provide over 90% of the total (non-borrowed) revenue. Evaluating these sources eliminates fluctuation in total revenue due to grants and other unexpected revenue sources (i.e. the whistleblower EIT receipt received in 2023). The core revenue has averaged approximately \$11,100,000 annually from 2018-2022 without much fluctuation. Solebury Township's combined property tax rate (municipal & school) is the 8<sup>th</sup> lowest of all of the municipalities in Bucks County (53). Taxes collected by the Township are as follows:

- Property Tax millage – 24.8102 mils
- Realty Transfer Tax - 1/2 of 1%
- Earned Income Tax - 1/2 of 1%
- Local Services Tax - \$52.00 from those who work in the Township

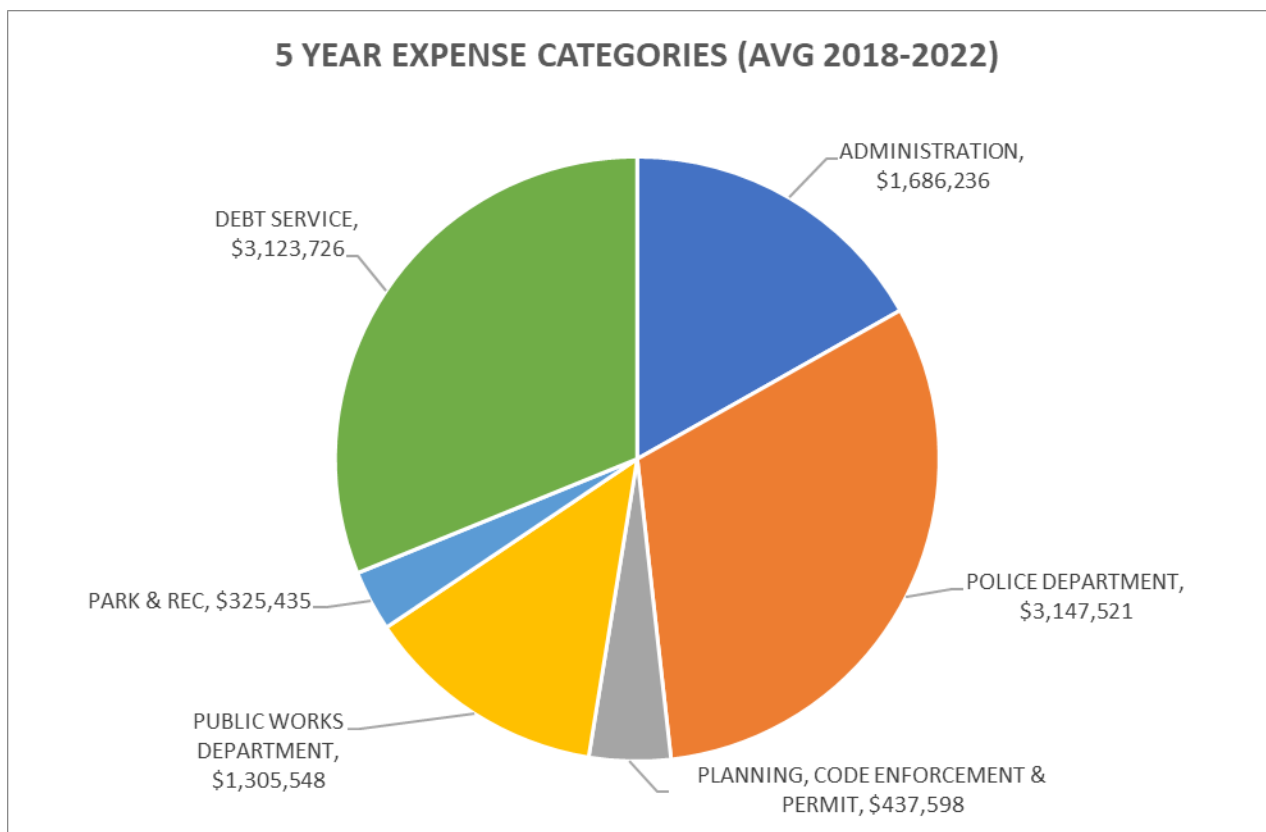
The projected 2024 General Fund revenues reflect nearly flat real estate, earned income, transfer and local services taxes. The staff has been successful with taking advantage of higher interest rates - the budget includes \$150,000 of interest earnings. The budget reflects a \$25,000 reduction in permit revenue due to a decrease in the number of permit applications thus far in 2023. The American Rescue Plan funds have been depleted, which leads to approximately \$120,000 less revenue (from transfers).

## EXPENDITURE OVERVIEW

Township Departments support the community, and boards and committees of the Township, which include the Planning Commission, the Environmental Advisory Council (EAC), Historical and Architectural Review Board (HARB), the Farm Committee, Rt. 202 Property Advisory Committee, the Human Relations Commission, the Zoning Hearing Board, the Land Preservation Committee, the Park and Recreation Board and the Board of Supervisors. Each of these departments generate core expenses, which are required for the smooth Township operations. These expenses are mainly captured in the **General Fund**, but also recorded in the Parks & Recreation Fund, Liquid Fuels Fund and the Roads & Bridges Fund. The projected 2023 General Fund expenditures total \$7,615,115, which is \$27,544 higher than 2022.

The projected expenditures in the proposed 2024 budget are designed to maintain or increase the level of service provided to the residents and businesses of the Township. Those services include, but are not limited to: public safety / police services, maintenance of roads and bridges, maintenance and improvements to park and recreation assets, park programming, planning and code enforcement, zoning and emergency management services. The 2024 expenditures reflect a \$250,000 reduction in inter-fund transfers from the General Fund balance due additional costs associated with personnel and inflation.

The level of service provided by the above departments costs approximately \$6,900,000 per year. Debt service costs approximately \$3,300,000 per year for a total of \$10,200,000 to continue to operate at the current level of service. As noted above, “core” revenues provide approximately \$11,100,000 per year which leaves little room for the increasing costs of staffing, materials, capital improvements, or for saving for disaster recovery. **Figure 3** below indicates the breakdown of “core” expenses.



**Figure 3**

The following items highlight deviations in expenditures that are captured in the draft 2024 budget:

1. Administrative technology expenses have increased due to measures taken for cyber security, Maplink software for zoning and TRAISR for online permitting.
2. Labor legal expenses have increased due to impending police contract negotiations in 2024.
3. Contracted services in the Permit Department have been decreased due to a reduction in permit applications thus far in 2023.
4. Planning services have been increased due to commencement of the Comprehensive Plan and the Park & Recreation Plan updates. Administration was awarded a \$50,000 grant from the DCED for the Park & Recreation Plan updates.
5. Public Works departmental expenses have increased due to a shift in operation of the Liquid Fuels Fund. The transfer from General Fund to the Roads & Bridges fund has been reduced, offsetting this increase in expenses.
6. Facility repair expenses have been increased based on an uptick of repairs in 2023.
7. Property insurance premiums have a large increase (+/- \$50,000) due to the escalating number and cost of claims regionally from weather events.
8. A line item for insurance deductible has been added due to pending litigation.

Day-to-day operation of the Township is split into six primary departments: Administration / Finance, Planning Department & Land Preservation, Zoning / Code Enforcement / Permitting, Public Works, Police and Parks & Recreation. The Township currently employs 34 full time employees. The primary departments are supplemented by contracted services for items such as information technology, mowing, landscaping, major road/bridge repairs and winter maintenance. Costs associated with salaries, taxes, insurance and benefits are approaching nearly 70% of the annual general fund budget. The Township's current Police Department labor contract expires at the end of 2024. Each department is highlighted below.

### **Administrative / Finance Department**

The Administrative / Finance Department is comprised of the Township Manager, the Assistant Manager/Finance Director/Treasurer, the Finance/Communication Coordinator, and Executive Administrative Assistant. This Department is responsible for financial management, payroll, accounts payable, escrow administration, asset management, human resources, insurance administration, preparation and submission of annual reports, information technology, managing the TRAISR software and communication. This Department also provides support to the Board of Supervisors, the Farm Committee and the Human Relations Commission.

A new position within this Department was created in 2022, and was filled in 2023. The position is titled Sustainability & Administrative Specialist, and the position is responsible for the Local Climate Action Plan (LCAP) project that commenced in the fall of 2023. The position is also responsible for carrying out the Township's sustainability initiative as outlined in the Energy Transition Plan (ETP) which was adopted in the fall of 2022. The position is the staff liaison to the EAC, the Sustainability Subcommittee and is also responsible for grant administration, special projects and supporting the Planning Administrator. The goal of this position is to create redundancy in the event of emergency situations, so this employee will be tasked with learning key roles of all positions within the Township staff.

### **Planning Department / Land Preservation**

The Planning Department reports to the Administrative Department and works alongside the Zoning/Code Enforcement/Permitting Department. The Planning Administrator/Administrative Assistant



is charged with two primary focuses: planning and land preservation. The Administrator also manages requests under the Right-to-Know Law.

The Planning function is responsible for subdivision and land development, zoning hearing board applications, Act 537 compliance, property file maintenance, TRAISR database updates, administrative right-to-know requests, and provides support to Land Preservation Committee, Planning Commission, Zoning Hearing Board, Code Enforcement and permit processing.

The Department has completed two subdivision/land development projects in 2023: (1) Hal Clark Park Boat Ramp; and (2) Hamill/Perlsweig Farm Stand. The Department continues efforts to increase on-lot sewage management compliance. Efforts have commenced in digitizing all parcel files and converting the files to Laserfiche. As of September 1, 2023, the Department has also responded to 172 right-to-know requests.

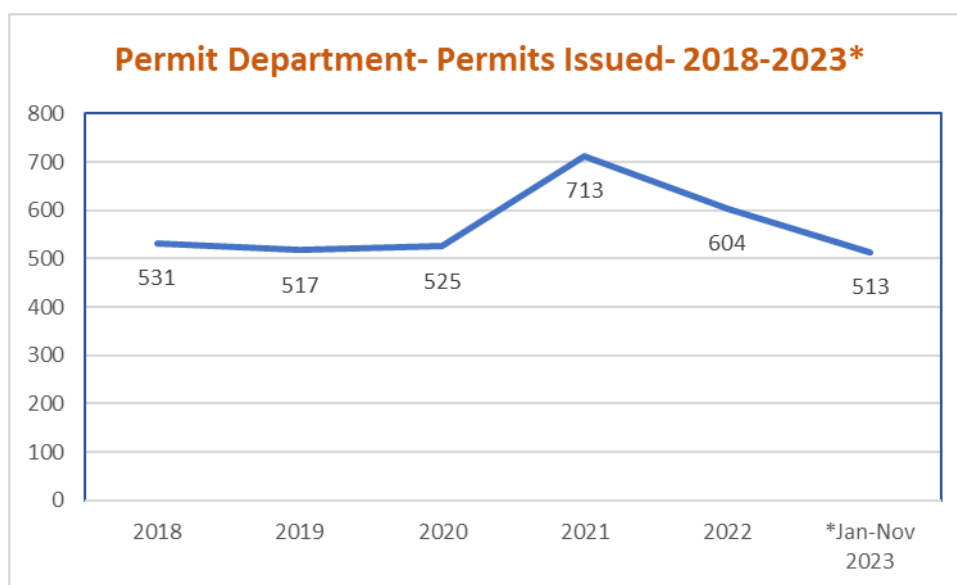
The Preservation function is the Solebury Township Land Preservation Program, an exemplary model of local conservation efforts in the State. Since its inception in the early 1980's, the program has placed more than 3800 acres into conservation. An additional 2843 acres of land has been placed in conservation with easements held by other conservation organizations. Nearly forty percent (40%) of the land mass in Solebury has been preserved in some form. This Department coordinates program aspects between consultants and Land Preservation Committee (LPC) members, provides technical assistance to committee members and responds to public inquiries and Township administrative needs.

The success of the Land Preservation Program continues to be based on the relationship forged by its members with landowners dedicated to their land. The LPC continues to tackle challenging aspects and "persevere for preservation," knowing it pays off.

### **Zoning / Code Enforcement / Permitting Department**

This Department consists of the Permit Department Administrator / Zoning Officer, Permit Specialist and Receptionist. This Department is responsible for ensuring compliance with applicable Township ordinances, processing and issuing permits (zoning, building, grading, right-of-way, stormwater and floodplain), reviewing subdivision and land development plans, communicating reviews with the Planning Commission, building / code enforcement, investigating and responding to complaints, managing inspections, updating the TRAISR database and providing support to the Zoning Hearing Board, EAC, HARB and Rt. 202 Property Advisory Committee.

**Figure 4** below presents total permits issued between January 2018 and November 2023. The permits tallied include commercial construction, floodplain, grading, residential construction, road occupancy, signs, swimming pools, and zoning permits. While 2021 appears to be an anomaly, permits issued in 2022 eclipsed those issued between 2018 and 2020. The department has noted a slight reduction in permit activity thus far in 2023.



**Figure 4**

### **Public Works Department**

The Public Works Department consists of the Director of Public Works, a foreman and three full-time laborers. All five employees are highly skilled and maintain a Class A Commercial Drivers License (CDL) which enables each of them to operate all large and heavy pieces of equipment, trucks and trailers.

This Department is responsible for year-round maintenance of approximately 70 miles of roadway. In winter months, the Public Works Department is assisted by outside contractors as needed, for plowing and salting operations. With assistance from outside contractors, the Department also maintains trails, approximately 224 acres of park, maintenance of municipal buildings and grounds, maintenance of the fleet of Public Works equipment and vehicles, as well as the fleet of police vehicles.

### **Police Department**

The Police Department strictly adheres to its mission: “We, the members of the Solebury Township Police Department, are committed to the prevention of crime and the protection of life and property; the preservation of peace, order, and safety; the enforcement of laws and ordinances; and the safeguarding of constitutional guarantees. We will serve all the people within this Township with respect and fairness. We will hold ourselves to the highest standards of integrity and ethics. We will be driven by our goals to enhance the quality of life, investigate problems, as well as fostering a sense of security in the community and the individuals we serve.”

The Department consists of 19 employees (including two civilian positions) and operates on a 24-hour day, 7 days a week schedule responding to priority and non-priority calls for service. Year-to-date, the Department has responded to over 8,900 radio and call-in requests for service. Over the past five years, the trend has been a steady increase in the number of calls for service.

The Department’s long tenured police chief, Dominick Bellizzie, will be retiring in 2024, and hiring a new chief will be a high priority in the coming months. The current collective bargaining agreement expires at the end of 2024. Contract negotiations and renewal will occur throughout the 2024 calendar year.

The Department currently has six hybrid vehicles in the patrol fleet. Two new hybrid vehicles are on order for 2023, but due to supply chain issues, the vehicles have not yet been received, and may not be received until 2024. A new hybrid, and the Department's first electric vehicle (if available) are scheduled to be ordered for 2024.

With the addition of one additional officer in 2022, the future expectations of the Department are for the implementation of a highway / traffic vehicle. This unit will be assigned to high complaint areas of the Township and the primary function will be the enforcement of traffic and speeding violations.

### **Parks & Recreation Department**

The Parks and Recreation Department is comprised of the Director of Parks & Recreation and, during the summer, 5-6 seasonal employees as camp counselors. This Department is responsible for providing and coordinating active recreation programs and sports, athletic field and facility use, activities and special events, arts in the park, and passive opportunities at Township parks. With assistance from outside contractors, and the Township Public Works Department, the Park & Recreation Department is responsible for maintaining approximately 224 acres of public parks and trails and the grounds surrounding the municipal buildings.

Moving into 2024, the Department will see increased maintenance becoming a major factor throughout the park for playgrounds, buildings, benches, and fences as these continue to age and deteriorate. Maintenance items at Aquetong Spring Park, and decisions about the future of the Bond House, will likewise have a significant impact in 2024 and the future.

## **2023 ACCOMPLISHMENTS**

Each new year, the Board of Supervisors sets time aside to set goals for the calendar year. To date in 2023, several of those goals have been accomplished. Departmental accomplishments can be found in **Appendix A** at the end of this document. Board of Supervisors accomplishments are listed below:

1. Awarded over \$660,000 in grants in 2023 for intersection upgrade design at Route 202 / Lower Mountain Road, extension of the Solebury Gateway Trail from Sугan Road to Kitchens Lane, and for the purchase of an electric vehicle.
2. Submitted a \$100,000 grant application for an update to the Park, Recreation & Open Space plan (50% match required), and awarded \$50,000.
3. The paper reduction initiative continued with the commencement of the scanning project for the property files.
4. The energy audit of the municipal building is was completed and results are under review.
5. The Local Climate Action Plan project commenced in August with plan deliverables expected in April 2024.
6. The EAC Sustainability Subcommittee was created.
7. The Park & Recreation Board has created a subcommittee that is working on a strategy for the Bond House.
8. The Township has been actively involved in the DEP's reclamation efforts at the New Hope Crushed Stone quarry.
9. A total of seventy-three (73) new trees were planted throughout Township owned properties.

10. A committee was formed and tasked with providing the Board with recommended uses for the Route 202 park property. The committee has made significant progress and expects to forward its recommendation to the Board by the end of the year.
11. Herd reduction quantities were lower than the prior year (as expected) and will continue into 2024. The Deer Management Program will continue in an effort to sustain the reduction.

## **2024 CHALLENGES**

There are economic uncertainties due to a significant increase in interest rates to combat rising inflation as well as continued supply chain disruptions and a war in Ukraine. The price of goods, materials and services continue to rise, most significantly for vehicles, fuel and asphalt. The 2023 bid for winter maintenance services for 2024 – 2027 seasons, has resulted in a 30 - 35% increase, and the next lawn care bid may result in increased costs. Insurance costs, specifically for property and cyber insurance, have risen sharply due to repetitive losses attributed to climate change weather events and an increase in cyber-attacks. The Township has also felt the effects of an aging municipal complex as several unexpected costly repairs were required in 2023.

The Township is also facing uncertainty in the Police Department. The Chief will be retiring in 2024, and a new chief will need to be hired. The current Collective Bargaining Agreement is expiring at the end of 2024, resulting in contract negotiations taking place during the year.

Lastly, there are several large projects on the horizon over the next five years. The staff has attempted to lay out the projects in an effort to identify future funding needs. These needs will require strategic planning, continued efforts to secure grants and potentially the deferral of some projects until current debt is paid off.

In preparing the budget, the staff attempted to balance the recent figures with immediate needs as well as future needs. The evolution of any economic downturns that could be associated with the challenges listed above create uncertainty, however, the budgeted revenue has been projected based on historical revenue, and adjusted slightly based on trends experienced in the first seven months of 2023. There are three key items that could have major impacts on the Township's budgets over the following five years: 1) sluggish growth of tax revenue; 2) management of debt service; and 3) reduction in real estate transfer tax.

***The key focus over the next five-year period will be managing flat revenues versus increased cost of core services while planning for capital projects and sustainability initiatives concurrently with paying off existing debt.***

The following 2024 Draft Budget and Fiscal Plan is being presented to the Board of Supervisors for review and adoption. A brief description of each fund can be found below. The financial accounts of the Township are organized on the basis of funds, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for by providing a separate set of self-balancing accounts which comprise its assets, liabilities, fund balance, revenues and expenditures, as appropriate. Governmental funds are classified into five fund types: **general, special revenue, capital projects, debt service, and permanent or fiduciary funds.**

**General Funds** – are used to account for administrative and operational tasks of the Township and are financed from taxes as well as other general revenues (permit fees, intergovernmental and general

government fees, and various miscellaneous fees). Funds coming into the “General Funds” are current in nature, and do not contain longer-term assets or liabilities. The General Funds are listed below:

*General Fund (01)* – This is the main operating fund for the Township. It accounts for sources and uses of resources that (primarily) are required to maintain the daily operations of the Township, its activities, programs and services such as Public Works, Police Department, Zoning/Planning/Permitting and Administration / Finance.

*Operating Reserve Fund (09)* – Established by the Board of Supervisors in order to minimize future revenue shortfalls and deficits, provide greater continuity and predictability in the funding of vital government services, minimize the need to increase taxes to balance the budget in times of fiscal distress, provide the capacity to undertake long-range financial planning and develop fiscal resources to meet long-term needs.

*Park & Recreation Operating (03)* – Established to provide and coordinate active recreation programs and sports activities, athletic field and facility use, activities and special events and park maintenance with the assistance of outside contractors.

*Liquid Fuels (04)* – Established by the Liquid Fuels Tax Municipal Allocation Law, Act 655 of 1956, to provide municipalities with an annual allocation of liquid fuels taxes from the state’s Motor License Fund to be used for the maintenance and repair of streets, roads, and bridges for which the municipality is responsible.

*Natural Resources (05)* – Established to conserve, protect and monitor the natural environment of the Township which includes stormwater management, sanitary sewage management, stream and water testing and planting of trees.

**Special Revenue Funds** – these funds account for the proceeds of specific revenue sources (taxes) that are restricted or committed to expenditures for specified purposes. The Special Revenue Funds are listed below:

*Fire Fund (02)* – Established to provide fire protection within the Township. It is funded by an allocation of the annual real estate taxes collected by the Township.

*Library Fund (44)* – Established to supplement income to the Free Library of New Hope Solebury which provides collections of catalogued books and other materials, and facilitates the provision of a wide range of information services to the residents of the Township. It is funded by an allocation of the annual real estate taxes collected by the Township.

*EMS (45)* – Established for the provision of 24 / 7 emergency medical services within the Township. It is funded by an allocation of the annual real estate taxes collected by the Township.

*ARPA Fund (08)* – This fund was established in 2021 when *The American Rescue Plan Act (commonly known as “ARPA”)* was signed into law on March 11, 2021 to provide additional financial relief in the wake of the COVID-19 pandemic. ARPA includes a significant amount of “Coronavirus State and Local Fiscal Recovery Funds” (SLFRF) for state and local governments to use over a period of several years.

The U.S. Treasury Department distributed the funds in two equal installments, or “tranches,” with the first distribution occurring in mid-2021 and the second occurring in mid-2022. The *Final Rule* enacted in early 2022, allows recipients to elect a Standard Allowance of up to \$10 million (not to exceed the award



amount which is approximately \$895,000 for the Township) for the provision of government services. These services include, but are not limited to: roads and bridges, water and sewer infrastructure, parks and recreation, public buildings, vehicles, equipment, computers and software, police and fire protection, emergency management, ambulance service, payroll, and general administration expenses. Each year during the budget process, Township Administration and the Board of Supervisors will determine the best use of the ARPA funds and which Township accounting fund will be allocated an amount.

This fund was closed out in 2023 as all monies were utilized by the Township.

**Capital Project Funds** – Established to track the financial resources used to acquire or construct major capital assets (land and/or facilities), and are funded primarily by interfund transfers from the General Fund and/or awarded grants. The Capital Projects Funds are:

*Sustainability Projects Fund (07)* – Sets aside amounts for long-term capital projects that align with the Township’s commitment to the equitable sharing of resources among the current and future generations; protecting and living within the natural carrying capacity; and minimization of natural resource use (per the 2014 Solebury Township Comprehensive Plan). Includes such items as climate mitigation projects, deer management and Township trails.

*Capital Projects (20)* – Accounts for long-term capital projects such as new facilities (PW Storage Building) and Park Improvements (Aquetong Spring Park, Bond House restrooms).

*Capital Reserve (21)* - Sets aside amounts for future capital outlays and are a vital component of the Township’s financial position when reviewed by the rating agencies such as Moody’s and Standard & Poor’s.

*Capital Equipment (22)* – Sets aside amounts for equipment purchases and replacements such as police and public works vehicles, major software / technology upgrades, and various other Township equipment of certain dollar values.

*Roads & Bridges (23)* – Funds to be used for the repair, resurfacing, maintenance, inspection and engineering of Township owned roads and bridges.

*Park & Recreation Capital (24)* – Sets aside funds to be utilized for improvements to various capital assets (Township owned parks and facilities).

*Land Preservation (25)* - Accounts for the Township’s Land Preservation Program funded through general obligation electoral debt approved by the voters.

**Debt Service Funds** – are used to account for payment of principal and interest, and other fees, on both short-term and long-term debt of government entities. This debt is comprised of both voter-approved and Board determined borrowings.

*Debt Service (31)* - Accounts for revenues from a share of the Township’s real estate taxes which are used to retire debt principal and interest. The majority (74%) of debt service is due to the land preservation efforts of the Township (voter-approved). The balance of the debt is related to facility improvements.

Note: Budgets are not developed each year for fiduciary funds.

**Fiduciary Funds** - are used to account for assets held by the Township in a trustee capacity or as an agent for individuals, private organizations, and/or other governmental units. The funds included in this category are:

*Nagg Memorial Fund (56)* – A type of Sports Organizations Agency Fund – Accounts for funds held by the Township on behalf of sports organizations. These funds are custodial in nature.

*Police Pension (60)* - Accounts for police pension plan contributions for the payment of retirement benefits.

*Escrow Funds (90), (95), (96)* – Accounts for escrow funds deposited with the Township by developers and others. These monies are held by the Township and used to pay legal, engineering, and other fees incurred on behalf of a specific project. Any unused deposits are returned to the developer upon completion of the project.

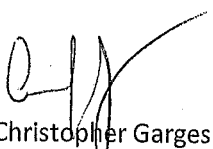
### 2024 FINAL BUDGET SUMMARY

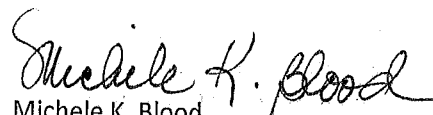
The final General Fund budget as proposed at this time is balanced within \$125,444, and as such, we do not recommend an increase in Township Real Estate tax. However, this decision, is at the discretion of the Board.

The municipal staff and officials are dedicated to continuing to closely monitor the fiscal health of the Township and make necessary improvements for providing quality service in the most efficient and cost-effective manner possible.

The 2024 final budget is hereby presented for the Board of Supervisors' review and authorization to advertise the budget for final adoption at the December 12, 2023 meeting.

We want to thank the Supervisors and the Township staff for all their time and effort involved in assisting in the preparation of this budget.

  
Christopher Garges  
Township Manager

  
Michele K. Blood  
Assistant Township Manager  
/ Finance Director

## **Appendix A**

### **Departmental Accomplishments (to date 2023):**

#### **Zoning / Permitting**

1. Township staff has diligently scheduled roughly 1,727 inspections for third-party inspectors.
2. Staff has issued 417 Certificates of Occupancy for commercial and residential construction projects.
3. In coordination with the Finance Department, the Permit Department has closed 21 old grading/floodplain escrows (2021 or earlier) and recommended the return of over \$200,000 in escrow funds.
4. Staff collaborated to modernize website and processes: created a website infographic for the Subdivision/Land Development process, updated the building permit step by step process document, provided updates to permit applications.

#### **Park & Recreation**

##### Pat Livezey Park

- Removed 24 dead ash trees along the neighboring property line next to the residential homes on Sunset Drive.
- Removed the broken / deteriorated wooden split rail fence along the westerly property line and installed new split rail fence.
- Designed and installed new park sign.

##### Laurel Park

- Coordinated the removal of the 4 old batting cages at Laurel Park and the installation of 4 modern batting cages and nets.
- Coordinated the repair of the two major drainage swales between the Robo-Ball and Minor league baseball fields.

##### Aquetong Spring Park

- Completed the installation of a welcome sign and informational signs, completed landscape planting and relocation of bench next to the spring.

##### Other

- Completed successful 5-week Summer Camp program / Hired and trained three new camp counselors.
- Completed our most successful July Road Rally with 57 cars participating.
- Designed and produced the 2023 Holiday Tile
- Adjusted mowing areas at all parks resulting is less cutting to improve sustainability.

#### **Police Department**

1. Reaccredited for the third consecutive -year period, valid until September 2024.

2. National Night Out was extremely successful with over five hundred (500) residents and families in attendance. Our officers attend, support and work this event on their own time.
3. The Department, along with several police departments in the area, participates in the Bucks County Police Assisting in Recovery (BPAIR)/Supporting Treatment and Recovery (STAR) program aimed toward assisting individuals seeking substance use disorder treatment by connecting them with resources, support, and services.
4. National Drug Take Back – the Department was recognized by Bucks County for its ongoing participation in collecting unused and expired prescription medication after the county set record for National Take Back Day.
5. Implemented the Blue Envelope Program with a primary goal of assisting drivers with Autism Spectrum Disorder (ASD) with document organization and to help those individuals understand what to do at a motor vehicle stop. The program also provides police with the means to quickly identify a motor vehicle operator who has ASD & helps guide Police Officers with the interaction.
6. The Department has added and made several technological upgrades to its equipment which works in conjunction with criminal investigations, and deployment of resources. Additional upgrades and training were implemented for the Taser smart weapons which give personnel the tools and techniques they need to de-escalate most situations.
7. The Department accepted delivery of a Ford F-350 multi-purpose special service/rescue vehicle will be utilized during extreme weather events where roadways turn to rivers, low areas become completely submerged, large snow events, or any other off-road emergency that officers will respond to. Officers have since received training in Swiftwater Awareness and high-profile vehicle operators' instruction from Texas A&M Emergency Service Training Institute.

#### **Public Works Department**

1. Public Works performed four (4) different road treatment projects to ten (10) roads in Solebury Township - ultra-thin bonded wearing course, chip seal, fog seal, and mill & overlay. Some of this work was completed with the assistance of contractors. These are cost effective processes that will preserve the roads for many years to come.
2. The Public Works employees have installed nine (9) new C-Top Storm Drains and two (2) new sections of storm pipe that were found in disrepair prior to the 2023 road projects. A box culvert on Paxson Road that was found to be undermined in places, and scoured out during a previous inspection by the Township Engineer, was subcontracted out and repaired.
3. Four (4) of the five (5) Public Works Employees attended a workshop and are certified in Dirt and Gravel Roads maintenance. The remaining employee will be attending a class in early 2024.
4. Responded to over 1,100 PA One Call requests per the Public Utility Commission.
5. The Public Works Department has been proactively replacing street signs throughout the Township that do not meet the *Manual on Uniform Traffic Controls Devices*' "Minimum Retro Reflectivity Standards". The new street signs have improved the visibility, and lend to motorist safety.

## **Planning / Land Preservation**

1. Subdivision/Land Development
  - a. (4) applications received; two completed & two in-progress (Solebury School Ballfields)
  - b. (3) Sketch Plans: Fountainhead at Solebury, Orchard Meadows Subdivision & Hallmark Building Group
2. Conditional Use – (2) Applications
3. Zoning Hearing Board - (11) Applications
4. Right to Know - (252) Right to Know request received and processed
5. Land Preservation
  - a. (4) New Properties were approved for the Preservation Program.
  - b. (2) appraisal received, (1 ) Offer was made on an easement

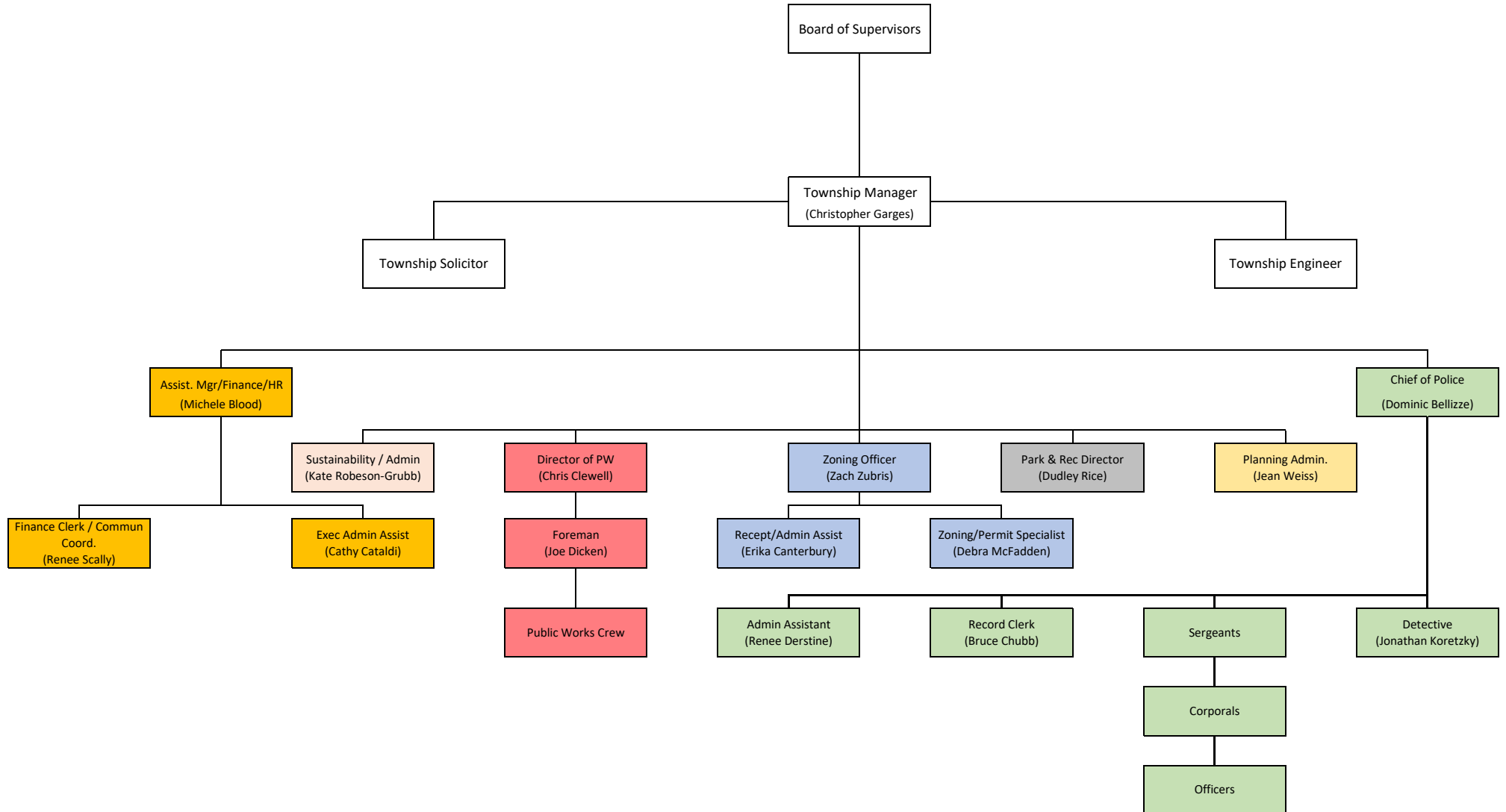


## Organizational Chart

# Solebury Township

## Organizational Chart

LR: December 7, 2023



## **Bucks County Tax Millage**

County	
General County Pur	18.66040
Community College	1.06600
Debt Ser & Lease Pay	4.93790
Parks & Recreation	0.78570
Total County Millage	25.45000

	Township/Boro	School District	2023 Twp/Boro Millage	2023/2024 School Millage	Total Millage
1	Bedminster Twp	Pennridge SD	7.50000	135.25550	168.20550
2	Bensalem Twp	Bensalem SD	20.50000	167.84980	213.79980
3	Bridgeton Twp	Palisades SD	6.00000	117.74000	149.19000
4	Bristol Boro	Bristol Boro SD	51.39000	154.00000	230.84000
5	Bristol Twp	Bristol Twp SD	23.98000	220.14000	269.57000
6	Buckingham Twp	Central Bucks SD	4.00000	131.36000	160.81000
7	Chalfont Boro	Central Bucks SD	18.25000	131.36000	175.06000
8	Doylestown Boro	Central Bucks SD	18.34000	131.36000	175.15000
9	Doylestown Twp	Central Bucks SD	15.45000	131.36000	172.26000
10	Dublin Boro	Pennridge SD	21.25000	135.25550	181.95550
11	Durham Twp	Palisades SD	6.00000	117.74000	149.19000
12	E Rockhill Twp	Pennridge SD	12.23500	135.25550	172.94050
13	Falls Twp	Pennsbury SD	8.97000	186.28380	220.70380
14	Haycock Twp.	Quakertown SD	6.00000	172.21000	203.66000
15	Hilltown Twp	Pennridge SD	8.75000	135.25550	169.45550
16	Hulmeville Boro	Neshaminy SD	14.50000	171.23000	211.18000
17	Ivyland Boro	Centennial SD	13.50000	159.55480	198.50480
18	Langhorne Boro	Neshaminy SD	18.19625	171.23000	214.87625
19	Langhorne Manor Boro	Neshaminy SD	13.27500	171.23000	209.95500
20	Lower Makefield Twp	Pennsbury SD	20.51000	186.28380	232.24380
21	Lower South Twp	Neshaminy SD	14.08000	171.23000	210.76000
22	Middletown Twp	Neshaminy SD	17.57000	171.23000	214.25000
23	Milford Twp	Quakertown SD	2.00000	172.21000	199.66000
24	Morrisville Boro	Morris Boro SD	54.50000	245.01020	324.96020
25	New Britain Boro	Central Bucks SD	34.05500	131.36000	190.86500
26	New Britain Twp	Central Bucks SD	14.50000	131.36000	171.31000
27	New Hope Boro	NH/Solebury SD	13.77000	111.41870	150.63870
28	Newtown Boro	Council Rock SD	17.25000	137.15670	179.85670
29	Newtown Twp	Council Rock SD	10.11500	137.15670	172.72170
30	Nockamixon Twp	Palisades SD	7.00000	117.74000	150.19000
31	Northampton Twp	Council Rock SD	21.61110	137.15670	184.21780
32	Penndel Boro	Neshaminy SD	24.80000	171.23000	221.48000
33	Perkasie Boro	Pennridge SD	9.25000	135.25550	169.95550
34	Plumstead Twp	Central Bucks SD	14.94000	131.36000	171.75000
35	Quakertown Boro	Quakertown SD	1.62500	172.21000	199.28500
36	Richland Twp	Quakertown SD	11.30000	172.21000	208.96000
37	Richlandtown Boro	Quakertown SD	5.00000	172.21000	202.66000
38	Riegelsville Boro	Palisades SD	15.50000	117.74000	158.69000
39	Sellersville Boro	Pennridge SD	27.00000	135.25550	187.70550
40	Silverdale Boro	Pennridge SD	13.00000	135.25550	173.70550
41	Solebury Twp	NH/Solebury SD	24.81020	111.41870	161.67890
42	Springfield Twp	Palisades SD	17.00000	117.74000	160.19000
43	Telford Boro	Montg Cty@100%	7.14000		
44	Tinicum Twp	Palisades SD	8.50000	117.74000	151.69000
45	Trumbauersville Boro	Quakertown SD	2.50000	172.21000	200.16000
46	Tullytown Boro	Pennsbury SD	13.50000	186.28380	225.23380
47	Upper Makefield Twp	Council Rock SD	6.45000	137.15670	169.05670
48	Upper South Twp	Centennial SD	26.88000	159.55480	211.88480
49	Warminster Twp	Centennial SD	24.06000	159.55480	209.06480
50	Warrington Twp	Central Bucks SD	17.62000	131.36000	174.43000
51	Warwick Twp	Central Bucks SD	15.25000	131.36000	172.06000
52	West Rockhill Twp	Pennridge SD	7.25000	135.25550	167.95550
53	Wrightstown Twp	Council Rock SD	9.23000	137.15670	171.83670
54	Yardley Boro	Pennsbury SD	30.07000	186.28380	241.80380

**PLEASE NOTE:** Tax millage rates indicated are provided by local taxing authorities you **MUST** verify accuracy of this tax information and do **NOT** rely upon this report.

## 2024 Final Budget



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**GENERAL FUND - 01**

**REVENUE**

**TAXES**

Account No.	Account Title	Amount
01.300.301.100	Real Est Tx Current Yr -R.Carr	\$2,058,026.89
<i>8.5 mills or 34.26% of RE Tax Collections</i>		
01.300.301.200	RE Taxes - Prior Yr Interim	\$500.00
01.300.301.300	Real Est Tx - Delq't Bucks Cty	\$40,000.00
<i>Collected by Bucks County Delinquent Tax Bureau</i>		
01.300.301.600	Interim Taxes - R. Carr	\$1,200.00
01.300.301.700	Real Estate Taxes Act 515 & 319	\$2,500.00
<i>Farmland or woodland lot - taxes repaid only if agreement broken. Historically Twp receives tax every 3 years. Last received 2020.</i>		
01.300.310.100	Real Estate Transfer Tax	\$700,000.00
<i>Revenue stream from sale of homes within the Township.</i>		
01.300.310.210	Earned Income Tax	\$3,600,000.00
<i>1% earned income tax is split 0.5% Township, 0.5% New Hope Solebury SD</i>		
01.300.310.310	Local Services Tax	\$85,000.00
<i>Tax paid by individuals that are employed in the Township (\$52/year)</i>		
<b>Total Taxes</b>		<b>\$6,487,226.89</b>

**LICENSES & PERMITS**

Account No.	Account Title	Amount
01.320.321.800	CATV Franchise Fees	\$205,000.00
<i>Fees received from Comcast based on number of Basic subscriptions</i>		
01.320.321.900	Street Encroachment	\$10,000.00
<i>Fees received from Verizon, Comcast, etc. when encroaching on public property</i>		
<b>Total Licenses &amp; Permits</b>		<b>\$215,000.00</b>

**FINES & FORFEITS**

Account No.	Account Title	Amount
01.330.331.100	Court Fees - State of PA	\$6,000.00
<i>Township share of fines collected by State Police.</i>		
01.330.331.120	Court Fees - District Court	\$10,000.00
<i>Township share of fines collected by District Court.</i>		

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01.330.331.130	Court Fees - Common Pleas	\$4,500.00
<i>Township share of fines collected by Common Pleas Court.</i>		
01.330.331.140	Parking Violations/Tickets	\$100.00
<i>Fines collected by Solebury Township Police Dept.</i>		
01.330.331.150	Alarm Penalties	\$500.00
<i>Fines collected by Solebury Township Police Dept.</i>		
<b>Total Fines &amp; Forfeits</b>		<b>\$21,100.00</b>

### INTEREST EARNINGS

Account No.	Account Title	Amount
01.341.100.000	Interest Earnings	\$150,000.00
<i>Penn Community Bank; current interest rate for checking 1%; money markets 3%; PLGIT investment accts average 4 - 5%</i>		
<b>Total Interest</b>		<b>\$150,000.00</b>

### RENTS & ROYALTIES

Account No.	Account Title	Amount
01.342.100.000	Land Rental - Commun Towers	\$35,000.00
<i>Revenues received from Bucks County for cell tower rentals.</i>		
01.342.200.000	Police Dept Svcs - OT Reimburs	\$15,000.00
<i>Services such as traffic duty/OT for organizations which are subsequently reimbursed.</i>		
<b>Total Rents &amp; Royalties</b>		<b>\$50,000.00</b>

### INTERGOVERNMENTAL

Account No.	Account Title	Amount
01.351.200.000	Public Utility Realty Tax	\$10,000.00
<i>PURTA revenue received @ end of September / early October.</i>		
01.351.300.000	Alcoholic Beverage License	\$2,600.00
<i>Annual payment rec'd from Liquor Control Board usually in June.</i>		
01.351.400.000	Pension Plans	\$250,000.00
<i>This line item represents funds (State Aid) received that are to be distributed to both the Uniform and Non-Uniform Pension Plans.</i>		
01.351.500.000	Foreign Fire Ins Premium	\$110,000.00
<i>This is a pass through account, depicting the revenue received and the distribution is shown in 01.421.460.451.</i>		
01.351.600.000	Recycling Program	\$15,000.00
<i>Variable annual grant. Twp is not informed ahead of time of anticipated amount to be rec'd.</i>		
01.351.800.000	Grant - DCNR	\$30,000.00
<i>DCNR Grant for Park, Rec &amp; Open Space</i>		
<b>Total Intergovernmental</b>		<b>\$417,600.00</b>

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**GENERAL GOVERNMENT**

<b>Account No.</b>	<b>Account Title</b>	<b>Amount</b>
01.361.300.000	Subdivision/Land Develop Fees	\$5,000.00
01.361.310.000	Zoning Hearing Board Fees	\$8,500.00
01.361.320.000	Administration of Escrows	\$23,500.00
<i>The Township collects a 10% fee on all escrow billing statements (expenses incurred from consultants).</i>		
01.361.340.000	Conditional Use Filing Fee	\$5,500.00
<i>Estimated Sea @ \$1,100</i>		
01.361.370.000	RRIK Application Fee	\$100.00
<i>"Repair or Replacement of In-Kind" Fast Track Process in the Historical Districts</i>		
<b>Total General Government</b>		<b>\$42,600.00</b>

**PUBLIC SAFETY**

<b>Account No.</b>	<b>Account Title</b>	<b>Amount</b>
01.362.100.000	Sale of Police Reports	\$2,000.00
01.362.110.000	Alarm Company Registration Fee	\$600.00
01.362.120.000	Registration of Alarm System	\$100.00
01.362.140.000	Building Permit Fees	\$175,000.00
01.362.160.000	Well Permit Fees	\$2,000.00
01.362.170.000	HVAC Permit Fees	\$35,000.00
01.362.180.000	Electrical Permit Fees	\$35,000.00
01.362.190.000	Plumbing Permit Fees	\$15,000.00
01.362.200.000	Use & Occupancy Permit Fees	\$11,000.00
01.362.210.000	Sign Permit Fees	\$1,500.00
01.362.220.000	Grading Permit Fees	\$5,000.00
01.362.251.000	Res. Bldg. Plan Review Fee	\$5,000.00

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01.362.252.000	Res. Electrical Plan Review Fee	\$4,500.00
01.362.253.000	Res. Plumbing Plan Review Fee	\$1,600.00
01.362.254.000	Res. Mech. Plan Review Fee	\$3,000.00
01.362.255.000	Floodplain Filing Fee	\$100.00
01.362.259.000	Commercial Plan Review Fee	\$1,200.00

<b>Total Public Safety</b>	<b>\$297,600.00</b>
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**MISCELLANEOUS**

Account No.	Account Title	Amount
01.380.200.000	Miscellaneous	\$5,000.00
<i>RTK; Resident Meetings w/Engineer; Miscellaneous collections.</i>		
01.380.300.000	Street Light Tax	\$2,200.00
<i>Fees paid by Carversville residents for the electricity for the street lights. The related expense is shown in account 01.430.420.363.</i>		
01.380.500.000	Special Revenue - Police Dept	\$5,000.00
<i>Grants and donations for K-9 unit.</i>		

<b>Total Miscellaneous</b>	<b>\$12,200.00</b>
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**TRANSFERS (IN)**

Account No.	Account Title	Amount
01.392.043.000	Transfer fr Land Preservation	\$95,000.00
<i>Transfer covers a portion of employees' salaries who work on Land Preservation. (LP Admin., Township Mngr. and Fin. Director)</i>		

<b>Total Transfers In</b>	<b>\$95,000.00</b>
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<b>TOTAL REVENUE</b>	<b>\$7,788,326.89</b>
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## EXPENSES

### BOARD OF SUPERVISORS

Account No.	Account Title	Amount
01.400.400.110	Salary of Elected Officials	\$12,500.00
01.400.400.343	General Expenses	\$500.00
01.400.400.421	Training/Education	\$500.00
<b>Total Board of Supervisors</b>		<b>\$13,500.00</b>

### ADMINISTRATION

Account No.	Account Title	Amount
01.400.401.130	Full-Time Salaries	\$513,000.00
<i>Twp Manager, Asst. Twp Mgr\Finance Director, Exec Admin Assist., Finance\Communications Coord and Sustainability Admin.</i>		
01.400.401.183	OT for Meetings	\$5,000.00
<i>This line item is used for staff administration of BOS &amp; committee meetings (night).</i>		
01.400.401.210	Office Supplies	\$12,500.00
<i>Paper, Ink Cartridges, Misc. Office Supplies, etc. (Amazon, Quill, Richters); Associated Imaging - Copier Usage &amp; Supplies</i>		
01.400.401.321	Telephone	\$15,000.00
<i>Landline and wireless service. 10% Price Increase in mid-2023 for Verizon services; approx. \$1100 per month.</i>		
01.400.401.325	Postage	\$6,000.00
<i>Admin &amp; Police Dept. Annual Postage expense.</i>		
01.400.401.328	Minor Equipment	\$3,000.00
<i>Calculators, small office furniture, etc.</i>		
01.400.401.329	Copier Lease	\$11,700.00
<i>Lease payments to US Bancorp Finance for Township Admin copiers; Copier exchange/lease renewal occurred August 2021.</i>		
01.400.401.330	Postage Meter Lease	\$700.00
01.400.401.331	Travel Expense	\$4,000.00
<i>Mileage Reimbursement, etc.</i>		
01.400.401.341	Advertising	\$15,000.00
<i>Advertising expenses for all Twp meetings, notices, Ordinance ads, Annual Audit advertisement, Public Hearings, Bid ads, etc.</i>		
01.400.401.342	Printing	\$2,500.00
<i>Township Stationary &amp; Business Cards</i>		
01.400.401.420	Dues/Subscriptions	\$6,700.00
<i>Memberships / subscriptions to various associations, publications, etc.</i>		
01.400.401.421	Training/Education	\$5,000.00
<i>Training, education, conferences, etc for employees.</i>		

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01.400.401.500	Part-time Salary	\$5,000.00
	<i>Summer Intern</i>	

<b>Total Administration</b>	<b>\$605,100.00</b>
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**ACCOUNTING**

Account No.	Account Title	Amount
01.400.402.310	Professional Services	\$30,000.00
	<i>Outside consulting - various matters; professional staff development; 2024 includes funds for Police Chief Search</i>	
01.400.402.311	Auditing Services	\$40,000.00
	<i>Includes single audit fee and upcharged for technology fees.</i>	
01.400.402.332	Technology	\$83,000.00
	<i>Tech allocation to Admin and PD; Annual software subscriptions, monthly support from Help Now &amp; Cyber Security Enhancements; ERSI &amp; TRAISR @ McMahon; Work Central Mode in TRAISR; General Code Zoning Mapping; Add'l Cyber Security Enhancements</i>	

<b>Total Accounting</b>	<b>\$153,000.00</b>
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**TAX COLLECTION**

Account No.	Account Title	Amount
01.400.403.114	Salary of Tax Collector	\$24,265.80
	<i>Set by BOS for 4 years. Salary increase in 2022-25, 2%</i>	
01.400.403.344	Materials & Supplies	\$3,000.00
	<i>Supplies for Tax Collector (postage, paper, office supplies, mailing fees)</i>	

<b>Total Tax Collector</b>	<b>\$27,265.80</b>
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**LEGAL**

Account No.	Account Title	Amount
01.400.404.315	General Legal	\$100,000.00
	<i>General Township counsel; includes approximately \$2,000 for TCC assessment for Township's proportionate share of legal fees.</i>	
01.400.404.316	Labor Legal	\$75,000.00
	<i>Offit Kurman - legal counsel; cost increase in 2024 for next PD Contract Negotiations. Current contract ends 2024.</i>	
01.400.404.317	NHCS Assessment & Evaluation	\$5,000.00
	<i>Costs associated with the Quarry (legal, engineering, consultants)</i>	

<b>Total Legal</b>	<b>\$180,000.00</b>
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**COMMUNICATION**

<b>Account No.</b>	<b>Account Title</b>	<b>Amount</b>
01.400.406.310	Professional Services <i>Dale Wilcox and Lincoln Concepts and minor web updates</i>	\$30,000.00
01.400.406.345	Newsletter <i>Electronic Newsletter services plus minimal printed copies.</i>	\$7,000.00
01.400.406.346	Website Hosting <i>Mo. Email Service, Annual Fee; Permit forms digitalization</i>	\$5,000.00
01.400.406.347	Internet Service <i>Township Internet Service</i>	\$10,000.00
<b>Total Communication</b>		<b>\$52,000.00</b>

**TOWNSHIP BUILDING**

<b>Account No.</b>	<b>Account Title</b>	<b>Amount</b>
01.400.409.100	Real Estate Taxes Laurel Tower <i>Taxes paid for cell phone tower property @ Twp Bldg</i>	\$4,300.00
01.400.409.319	Contracted Services <i>Medical supplies replenishment (Zee Medical), Mat Cleaning (Clemens Uniform), Holicong Locksmith, Shredding (Titan), Annual Water Consultant, Electrical Work, Worth &amp; Co (HVAC System), Mid-Atlantic (Mowing etc), PLS as needed.</i>	\$130,000.00
01.400.409.325	Off-Site Storage <i>Fees began mid June 2023 to house scanned TMP files; temporary expense until files destroyed</i>	\$3,000.00
01.400.409.344	Materials & Supplies <i>Building Supplies (cleaning etc.)</i>	\$7,500.00
01.400.409.361	Electricity <i>Twp Building / Police Annex</i>	\$25,000.00
01.400.409.362	Propane (For Bldg Heating) <i>Twp Building / Police Annex</i>	\$20,000.00
01.400.409.365	Solid Waste <i>Trash removal services.</i>	\$5,000.00
01.400.409.443	Facility Repairs <i>Routine maintenance, repairs to Township Building campus.</i>	\$25,000.00
<b>Total Township Building</b>		<b>\$219,800.00</b>

**POLICE DEPARTMENT**

<b>Account No.</b>	<b>Account Title</b>	<b>Amount</b>
01.410.401.130	Full-Time Salaries Administrative <i>Police Chief, Secretary, Records Clerk; Chief</i>	\$282,000.00
01.410.401.131	Retirement Buy-out <i>Per Collective Bargaining Agreement, retiring chief is permitted to cash out a certain amount of Leave Time. This is an estimate.</i>	\$75,000.00



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01.410.401.210	Office Supplies	\$9,500.00
<i>Increase from prior years due to need for COVID-19 supplies, water, coffee, cleaning supplies, office supplies.</i>		
01.410.401.319	Contracted Services	\$16,500.00
<i>Air cards in patrol cars; Psych. Exams; medicals, car clean-up, accreditation costs, AT&amp;T-Jet Packs Patrol Vehicles; includes upgrades to meet Cyber ins. reqs.</i>		
01.410.401.321	Telephone	\$10,000.00
<i>Landline and wireless service.</i>		
01.410.401.325	Postage	\$250.00
01.410.401.328	Minor Equipment	\$17,500.00
<i>Road flares, ammunition (training / in-service), flashlights, Range supplies, camera supplies, lockout tools.</i>		
01.410.401.331	Travel Expense	\$500.00
<i>Tolls, parking fees at court &amp; training.</i>		
01.410.401.332	Copier Lease	\$11,000.00
<i>Lease payments to US Bancorp Finance for Township Police Dept. copiers.</i>		
01.410.401.342	Printing	\$1,000.00
<i>Printing of business cards, letterhead, envelopes (cyclical)</i>		
01.410.401.350	Outreach/Public Event	\$9,000.00
<i>Departmental coffee with a cop &amp; National Night Out events / Camp, Halloween giveaways, Shop with a Cop, Scout Visits</i>		
01.410.401.420	Dues/Subscriptions	\$45,000.00
<i>Increase in Range Fee, ERT Fee and DNA annual subscription; PA Accreditation, Power DMS, Crime Watch, Chief's Association, Crash Data Software, Records Management System, WatchGuard BWC fee, WatchGuard Warranty fee.</i>		
01.410.401.421	Training/Education	\$35,000.00
<i>Continuing education (collegiate or instructional sessions); One Officer in Graduate Program, Additional mandatory training from state. Under the current CBA each officer is entitled to 40 hours of training each year over and above mandatory training.</i>		
01.410.402.332	PD Technology	\$43,700.00
<i>Help-Now Contract (Technology) &amp; Cyber Security Enhancements</i>		
01.410.404.130	K-9 Patrol Stipend	\$2,650.00
<i>Contractually to officer; 1 hr. per day @ minimum wage; paid at YE</i>		
01.410.404.150	K-9 In Service Training	\$6,000.00
<i>In-service K-9 Training, Patrol, Tracking, Narcotics @ Penn Vet Center</i>		
01.410.404.183	K-9 Patrol OT	\$8,000.00
<i>Call-outs for special events, after hour search (lost child, fugitives, etc.)</i>		
01.410.404.190	K-9 Materials & Supplies	\$7,500.00
<i>Dog food, collars, kennel accessories.</i>		
01.410.404.195	K-9 Veterinary Services	\$3,800.00
<i>Matthew J. Ryan Vet Hospital (Univ. of PA) and New Hope Vet Hospital.</i>		
01.410.408.130	Patrol Salaries	\$1,627,310.00
<i>Based on current PBA contract amounts: 3.5%; 2023-2024; 3% thereafter</i>		
01.410.408.183	Overtime	\$35,000.00
<i>Based on PBA contract / special events, hold overs for arrests (to date \$25,000 has been reimbursed)</i>		
01.410.408.184	Court / Hearing	\$20,000.00
<i>O.T. for all court cases. Must be increased due to officers O.T rate increasing contractually.</i>		

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01.410.408.185	Shift Replacement	\$35,000.00
<i>To ensure appropriate coverage. Two Patrol officers on the street at all times.Used when officers are off Vacation,Kelly time, Training, sick and personal time.</i>		
01.410.408.191	Uniform Allowance	\$36,000.00
<i>Uniform Allowance for each office (\$800), other uniform needs, jackets, boots, body armor.</i>		
01.410.408.231	Gasoline/Diesel Fuel	\$40,000.00
<i>Note: May be reduced in future years due to Hybrid vehicles.</i>		
01.410.408.327	Equipment Maintenance	\$7,500.00
<i>Zee Medial supplies, cable bundles, accident reconstruction equipment, battery replacements, Taser equipment, AED Equipment.</i>		
01.410.408.329	Repair/Maintenance of Vehicles	\$25,000.00
<i>Car washes, speed calibrations, inspections, repair &amp; maintenance of vehicles, tires, brakes, etc.</i>		
01.410.409.184	Youth Aid Panel & Talks	\$5,000.00
<i>Based on PBA contract; OT for officer assigned to Youth Aid Panel / DARE /Police Explorers program</i>		
01.410.409.344	Youth Aid Panel Materials & Supplies	\$4,000.00
<i>Materials &amp; supplies needed for Youth Aid Panel</i>		
01.410.410.130	Full-Time Salary - Detective	\$144,000.00
<i>Based on current PBA contract amounts: 3.5%; 2023-2024; 3% thereafter</i>		
01.410.410.183	Overtime - Detective	\$15,000.00
<i>Investigations of crimes by Detective</i>		
01.410.410.344	Materials & Supplies	\$7,500.00
<i>Investigative supplies needed by Detective, DNA fees, Lexis Nexis and Crime Dex, Data Pilot investigative tools</i>		
01.410.411.130	Traffic Detail	\$10,000.00
<i>Motorcycle enforcement along River Road along with speed enforcement throughout the Township as needed.</i>		
<b>TOTAL POLICE DEPARTMENT</b>		<b>\$2,595,210.00</b>

**PLANNING, CODE ENFORCEMENT & PERMITS**

Account No.	Account Title	Amount
01.414.401.130	Full-Time Salaries	\$268,500.00
<i>Zoning Officer/Permit Administrator, Permit Specialist, Receptionist, LPC Admin.</i>		
01.414.401.342	Printing	\$250.00
<i>Plan copies</i>		
01.414.401.350	Outreach/Public Event	\$500.00
01.414.401.422	Escrow write offs	\$500.00
<i>Uncollectible accounts.</i>		
01.414.401.500	Committee Expenses	\$500.00
<i>General expense category for committee expenses (copying, supplies, printing, etc.)</i>		
01.414.413.319	Contracted Services - permits / code enforcement	\$96,000.00
<i>United Inspect / Keystone - Electrical Insp/Plan Reviews; line item is offset by permit fees collected -INCL annual service fees for tablets.</i>		
01.414.414.313	Engineering Services - zoning	\$25,000.00
<i>Engineering related to zoning matters</i>		

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01.414.414.315	General Legal - zoning	\$25,000.00
<i>General representation by Curtin &amp; Heefner (Terry Clemons conflict attny) &amp; ZHB solicitor</i>		
01.414.414.319	Contracted Services - legal	\$10,000.00
<i>Court reporter services</i>		
01.414.414.325	Tuscarora - Contracted Services	\$2,500.00
<i>Professional Consultants: Penn E &amp; R, Curtin &amp; Heefner, Others as determined by Twp Mgr</i>		
01.414.414.350	Ordinance Updates	\$12,500.00
<i>Annual updates.</i>		
01.414.414.450	Township Mailings	\$2,500.00
<i>Miscellaneous Mailings like Bamboo Ordinance / 911 Pamphlet / Plastics Ban Ordinance / Surveys.</i>		
01.414.416.313	Engineering Services - land use planning	\$12,000.00
<i>Engineering for flood plain ord; cell towers, fracking, FEMA Mapping, etc.</i>		
01.414.416.314	Planning Svcs	\$85,000.00
<i>\$10K Planning Services for grant applications, opportunities in 2024 - 2028 plus \$145K split 2024/2025 for both Comprehensive Plan (\$45K) and Park/Recreation/Open Space Plan (\$100K). Applied for \$50K PR &amp; Open Space grant.</i>		
01.414.417.313	Engineering Services - traffic related	\$40,000.00
<i>McMahon - Engineering related to roadways, traffic, etc.</i>		
01.414.419.313	Engineering Svcs - Grading	\$15,000.00
01.414.419.316	Eng Svcs - Residential Reviews	\$2,500.00
<i>Twp Engineer meetings with residents; offset by fees collected.</i>		

<b>TOTAL PLANNING, CODE ENFORCEMENT &amp; PERMITS</b>	<b>\$598,250.00</b>
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**CONTRIBUTIONS TO OTHERS**

Account No.	Account Title	Amount
01.421.460.451	Foreign Fire & Casualty	\$105,000.00
<i>Expense side (pass through account) of funds recorded in 01.351.500.000.</i>		
01.421.460.454	SPCA	\$2,500.00
<i>Donations made annually in December.</i>		
01.421.460.456	Central Bucks Senior Citizens	\$500.00
<i>Donations made annually in December.</i>		
01.421.460.465	Block Grant to Fire Companies	\$14,300.00
<i>Block grant made in 1Q; 2024 - BOS increased to \$650 per volunteer (in order to net \$500).</i>		
01.421.460.468	Phillips Mill Community	\$375.00
<i>Donations made annually in December.</i>		

<b>Total Contributions to Others</b>	<b>\$122,675.00</b>
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**PUBLIC WORKS DEPARTMENT**

<b>Account No.</b>	<b>Account Title</b>	<b>Amount</b>
01.430.401.191	Uniform Allowance	\$8,000.00
	<i>Road Crew Uniforms, Shirts, Pants, Sweatshirts, Raingear, Boots, Slush Boots, Waders</i>	
01.430.401.200	Safety Items	\$1,500.00
	<i>Safety Glasses, Ear Plugs Vests, Hard Hats, etc.</i>	
01.430.401.321	Telephone	\$1,000.00
	<i>Wireless Service - cell phones; Tablet cost moved to 01.414.414.313.</i>	
01.430.401.344	Materials & Supplies	\$1,000.00
	<i>Office Supplies, minor materials, etc.</i>	
01.430.401.419	License & Certification	\$2,000.00
	<i>PA One Call System; Weather System Notifications</i>	
01.430.408.327	Equipment Maintenance	\$45,000.00
	<i>Moved from Liquid Fuels Fund; line 04.430.408.327; General Equipment Maint.</i>	
01.430.408.328	Recycling Equipment Repairs/Maint.	\$2,000.00
	<i>Moved from Liquid Fuels Fund; line item 04.430.408.328; Repairs to leaf truck &amp; leaf blowers</i>	
01.430.409.319	Contracted Services - PW maintenance buildings	\$15,000.00
	<i>Service for HVAC, Lifts, Garage Doors, Generators (3)</i>	
01.430.409.344	Materials & Supplies - PW maintenance buildings	\$3,500.00
	<i>Red Shp Towels, Bar Mops</i>	
01.430.409.361	Electricity - PW maintenance buildings	\$7,000.00
01.430.409.362	Propane (Bldg Heat) - PW maintenance buildings	\$20,000.00
	<i>Propane Deliveries</i>	
01.430.409.370	Disposal of Waste Water - PW maintenance buildings	\$1,000.00
	<i>River Valley Septic Services</i>	
01.430.409.443	Facility Repairs - PW maintenance buildings	\$15,000.00
	<i>2024 - Gutter Replacement/Seam Repairs; 2025 - Sealcoating Admin, PD,&amp; PW Parking Lots; restriping parking spaces</i>	
01.430.420.130	Road Maintenance salaries	\$368,400.00
	<i>90% PW Salary Cost; balance in Road Maintenance &amp; Recycling. 5 PW Employees</i>	
01.430.420.140	Part-Time Salary - road maintenance	\$6,000.00
	<i>Seasonal employee - Shadow Vehicle for Roadside Mowing, Misc. work as needed</i>	
01.430.420.183	Road Maintenance Overtime	\$10,000.00
01.430.420.328	Minor Equipment - road maintenance	\$6,000.00
	<i>Battery operated equipment, Power Tools</i>	
01.430.420.344	Materials & Supplies - road maintenance	\$3,000.00
	<i>Misc. materials, small items</i>	
01.430.420.363	Carversville Street Lights	\$2,200.00
	<i>Projected at current "street light" rate which is not the same as other electricity rates in the Twp.</i>	
01.430.438.231	Diesel Fuel - PW	\$25,000.00
	<i>All Diesel Vehicles &amp; Equipment</i>	

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01.430.438.344	Materials & Supplies - vehicle maintenance	\$5,000.00
<i>Oil filters, oil, hardware, oil separation tank (clean out), Safety Clean (Qtrly Svcs), Oxygen &amp; Acetylene tank rentals, tire disposal</i>		
01.430.439.130	Full-Time Salaries Snow & Ice	\$20,200.00
<i>5% of PW Employees' time</i>		
01.430.439.140	Part-Time Salary	\$6,000.00
<i>Seasonal snow removal worker - PT</i>		
01.430.439.183	Overtime (Snow & Ice)	\$15,000.00
01.430.439.319	Contracted Services Snow & Ice	\$100,000.00
<i>New contract in effect until April 30, 2026 (Blooming Glen &amp; PLS)</i>		
01.430.439.344	Materials & Supplies	\$80,000.00
<i>Salt for plowing</i>		
01.430.439.345	Meals Snow Removal	\$1,000.00
01.430.440.130	Full-Time Salaries - Recycling	\$20,200.00
<i>5% of PW Employees' time</i>		
01.430.440.319	Yard Waste / Debris Disposal - leaf / recycling	\$5,000.00
<i>PW Yard Waste Dumpster - \$60 per load; includes large tree removal from creeks &amp; hauling fees)</i>		
<b>TOTAL PUBLIC WORKS</b>		<b>\$795,000.00</b>

**INSURANCE**

Account No.	Account Title	Amount
01.486.422.351	Property Insurance	\$160,000.00
<i>Insurance is budgeted at full cost. Twp is a member of the Delaware Valley Insurance Trust ([all 3 Trusts [liability, workers' comp and healthcare]]). 2024 - Twp informed of a 50% premium increase due to escalated concerns with Cyber Security threats/claims.</i>		
01.486.422.353	Treasurer's Bond	\$9,000.00
<i>Bonding for Treasurer, Twp Manager &amp; Tax Collector. Every 4 years, Twp pays liability insurance of Tax Collector. Next due in 2026.</i>		
01.486.422.354	Volunteers' Insurance	\$1,275.00
01.486.422.355	Insurance Deductible	\$7,500.00
<i>Deductible related to employee claims / property damage (\$7,500 per claim); one active claim</i>		
<b>TOTAL INSURANCE</b>		<b>\$177,775.00</b>

**EMPLOYEE BENEFITS**

Account No.	Account Title	Amount
01.487.423.152	Dental Insurance	\$36,000.00
<i>More employees covered than prior years; 2% increase in years 2025-2028</i>		
01.487.423.153	Lng Trm Dis, Life, AD&D, HFS	\$25,000.00
<i>2% increase per year.</i>		

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01.487.423.155	Vision Care Insurance	\$15,000.00
<i>\$400 per Ee and dependent; usage varies each year. Budget at 50% of maximum payable.</i>		
01.487.423.156	Healthcare Insurance	\$710,000.00
<i>Budgeted at full cost, net of employee contributions [currently 9% of premium from Non-Uniform; approx. 2% from Uniform].</i>		
01.487.423.161	FICA	\$258,000.00
<i>Social Security / Medicare taxes paid by employer.</i>		
01.487.423.162	Unemployment Compensation Tax	\$9,400.00
<i>Employer's portion of Unemployment tax paid to PSATS UC Trust.</i>		
01.487.423.163	Workers Compensation	\$102,300.00
<i>The Twp is a member of the Delaware Valley Insurance Trust (membership in all 3 Trusts [liability, workers' comp and healthcare] )</i>		
01.487.423.170	Volunteer Workers Comp	\$15,000.00
<i>Township proportional share of WC insurance paid by New Hope Borough Vol. Fire Fighters; based on population.</i>		
01.487.423.461	Contrib to Police Pension Plan	\$367,215.00
<i>Annual Township contribution to police pension plan; determined by underwriter and State MMO.</i>		
01.487.423.462	Contrib to Non-Uniform Emp Plan	\$2,864.00
<i>Annual Township contribution to non-uniform pension plan; determined by PMRS and State MMO.</i>		
01.487.423.463	Employer Contrib - 457 Plan	\$36,000.00
<i>Employer Contribution to 457 Plan.</i>		
01.487.423.465	Employer Contrib Pension Cash Balance Plan	\$57,000.00
<i>Employer Match to Employees not in Defined Benefit Pension Plan (Ees hired after 01/01/2011)</i>		
01.487.423.467	Sick Time Incentive - PD	\$40,000.00
<i>Estimated cost of sick time incentive payouts to police officers who qualify for incentive.</i>		
<b>TOTAL EMPLOYEE BENEFITS</b>		<b>\$1,673,779.00</b>

**MISCELLANEOUS**

Account No.	Account Title	Amount
01.488.424.464	Miscellaneous Expense	\$8,000.00
<i>Volunteer Appreciation, Holiday Gathering, bereavement gifts, etc.</i>		
01.488.424.465	Net Credit Card Fees	\$2,000.00
<i>Service Cost for credit card use. Usage has increased.</i>		
<b>TOTAL MISCELLANEOUS</b>		<b>\$10,000.00</b>

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**INTERFUND TRANSFERS**

<b>Account No.</b>	<b>Account Title</b>	<b>Amount</b>
01.492.425.470	Transfer to Capital Reserve	\$100,000.00
01.492.425.471	Transfer to Capital Equip Fund <i>Annual Transfer for Fund expenditures</i>	\$100,000.00
01.492.425.473	Transfer to Park & Rec Fund <i>Annual Transfer for Parks &amp; Rec operations.</i>	\$200,000.00
01.492.425.474	Transfer to Road & Bridge Fund <i>Road Program to be operated from Fund 04 - Liquid Fuels beginning 2024.</i>	\$100,000.00
01.492.425.481	Transfer to Library Fund <i>To fund anticipated ending reserve balance shortfall. To be evaluated every year by BOS.</i>	\$5,000.00
<b>Total Interfund Transfers</b>		<b>\$505,000.00</b>

<b>BEGINNING BALANCE:</b>	<b>\$3,468,814.28</b>
<b>GENERAL FUND REVENUE TOTAL:</b>	<b>\$7,788,326.89</b>
<b>GENERAL FUND EXPENDITURE TOTAL:</b>	<b>-\$7,728,354.80</b>
<b>NET TOTAL GENERAL FUND:</b>	<b>\$59,972.09</b>
<b>ENDING (RESERVE) BALANCE</b>	<b>\$3,528,786.37</b>

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**FIRE FUND - 02**

**REVENUE**

**TAXES**

<b>Account No.</b>	<b>Account Title</b>	<b>Amount</b>
02.300.301.100	Real Est Tx Current Yr -R.Carr <i>1.75 mills; 7.05% of RE Tax Collections.</i>	\$423,711.42
02.300.301.200	RE Taxes - Prior Yr Interim	\$500.00
02.300.301.300	Real Est Tx - Delq't Bucks Cty	\$5,000.00
02.300.301.400	Interim Taxes - R. Carr	\$1,000.00

<b>Total Taxes</b>	<b>\$430,211.42</b>
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**EXPENSES**

**DISTRIBUTIONS**

<b>Account No.</b>	<b>Account Title</b>	<b>Amount</b>
02.411.401.466	Distribution to Eagle Fire Co <i>50% of Taxes Collected</i>	\$215,105.71
02.411.401.467	Distribution to Midway Fire Co <i>30% of Taxes Collected</i>	\$129,063.43
02.411.401.468	Dist to Point Pleasant Fire Co <i>20% of Taxes Collected</i>	\$86,042.28

<b>Total Distributions</b>	<b>\$430,211.42</b>
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<b>BEGINNING BALANCE:</b>	<b>\$6,754.02</b>
<b>FIRE FUND REVENUE TOTAL:</b>	<b>\$430,211.42</b>
<b>FIRE FUND EXPENDITURE TOTAL:</b>	<b>-\$430,211.42</b>
<b>NET TOTAL FIRE FUND:</b>	<b>\$0.00</b>
<b>ENDING (RESERVE) BALANCE</b>	<b>\$6,754.02</b>



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PARKS & RECREATION FUND - 03

REVENUE

OTHER INCOME

Account No.	Account Title	Amount
03.342.200.001	Soccer Reimb - Electric - P Livezey Park	\$1,000.00
<i>Service is registered in Twp name; Twp pays invoice; Soccer reimb cost. Offset 03.455.451.319</i>		
03.342.200.002	Soccer Reimb - Portal Toilets - PL Park	\$800.00
<i>Service is registered in Twp name; Twp pays invoice; Soccer reimb cost. Offset 03.455.451.365</i>		
03.342.200.003	Soccer Reimb - Portable Toilets - Canal	\$800.00
<i>Service is registered in Twp name; Twp pays invoice; Soccer reimb cost. Offset 03.452.451.365</i>		
03.342.300.001	Baseball Reimb - Electric - Laurel Park	\$400.00
<i>Service is registered in Twp name; Twp pays invoice; Baseball reimb cost. Offset 03.451.451.319</i>		
<b>Total Other Income</b>		<b>\$3,000.00</b>

PROGRAM REVENUE

Account No.	Account Title	Amount
03.370.100.000	Summer Camp	\$18,000.00
<i>Registration fees for summer camp attendance. Adjusted for smaller camp at Pat Livezey Park.</i>		
03.370.100.200	Promotional Items	\$1,000.00
<i>Sale of Solebury Tiles, License Plates. Projection reflects actual amounts collected.</i>		
03.370.100.300	Public Events	\$1,000.00
<i>Funds from Winter Festival and rental of facilities. Projection reflects actual amounts collected.</i>		
03.370.100.500	Sports organizations	\$14,000.00
<i>Contributions from Solebury Township Sports Teams to P &amp; R Dept.</i>		
03.370.100.600	Contributions from Others	\$5,000.00
<i>Annual contribution from New Hope Borough (based on agreement).</i>		
03.370.100.800	Non-Resident Fees	\$500.00
<i>Represents non-resident fees for athletes who do not live in Solebury or New Hope</i>		
03.370.100.900	Basketball Member Fees	\$18,000.00
<b>Total Program Revenue</b>		<b>\$57,500.00</b>

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**INTERFUND TRANSFERS**

Account No.	Account Title	Amount
03.392.010.000	Transfer from General Fund	\$200,000.00

*Funds to offset expenses for: Park Director's Salary, office supplies, advertising, printing, dues & subscriptions and expenditures for all parks and facilities. Increased transfers due to increasing Park Expenses; 2022 includes \$20K for demolition of Rt 202/Reeder Rd property*

<b>Total Interfund Transfers</b>	<b>\$200,000.00</b>
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**EXPENSES**

**PARK & RECREATION ADMINISTRATION & PROGRAMMING**

Account No.	Account Title	Amount
03.400.401.130	Full-Time Salaries	\$62,000.00
<i>Comprised of Park Director's salary estimated at 1775 hrs. per year;</i>		
03.400.401.140	Camp Salaries	\$9,000.00
<i>Camp Counselor salaries</i>		
03.400.401.210	Office Supplies	\$500.00
<i>Includes camp advertising, event advertising</i>		
03.400.401.341	Advertising	\$600.00
03.400.401.342	Printing	\$500.00
<i>Printing</i>		
03.400.401.420	Dues/Subscriptions	\$600.00
03.400.401.433	Promotional Expense	\$800.00
<i>Cost of promotional items, tiles &amp; license plates.</i>		
03.400.455.431	Public Events	\$18,000.00
<i>Expenses for the Winter Festival and all public events (i.e. Halloween, CPR Training, Easter Egg Hunt, etc.)</i>		
03.400.455.432	Summer Camp	\$3,000.00
<i>Expenses (other than salary) related to running the summer camp program.</i>		
03.400.455.435	Community Day	\$2,000.00
<i>Anticipated expenses related to the Solebury Community Day and special events.</i>		
03.400.455.437	Basketball Expenses	\$10,000.00
<i>Expenses to run recreational basketball program (equipment, league fees, referees, etc.)</i>		

<b>TOTAL PARK ADMINISTRATION &amp; PROGRAMMING</b>	<b>\$107,000.00</b>
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**LAUREL PARK**

Account No.	Account Title	Amount
03.451.451.319	Contracted Services - Park Maint.	\$28,000.00
03.451.451.344	Materials & Supplies - Park Maint.	\$500.00
03.451.451.365	Solid Waste - Park Maint.	\$500.00
<i>Trash Removal; adjusted downward due to conversion to Carry-In / Carry-Out trash removal in parks.</i>		
03.451.452.319	Contracted Services - Building Maint.	\$1,000.00
03.451.452.344	Materials & Supplies - Building Maint	\$500.00
03.451.452.361	Electricity - Building Maint.	\$1,500.00
<b>TOTAL LAUREL PARK</b>		<b>\$32,000.00</b>

**CANAL PARK**

Account No.	Account Title	Amount
03.452.451.319	Contracted Services	\$16,000.00
<i>Mowing, maintenance, minor repairs, seeding, fertilizing, etc. Beg. 2022, M &amp; M Lawn has contract and increased in price is reflected.</i>		
03.452.451.344	Materials & Supplies	\$500.00
03.452.451.365	Solid Waste	\$1,500.00
<i>Trash Removal; adjusted downward due to conversion to Carry-In / Carry-Out trash removal in parks. Porta Toilets</i>		
03.452.452.361	Electricity	\$500.00
<b>TOTAL CANAL PARK</b>		<b>\$18,500.00</b>

**SOLEBURY TRAIL**

Account No.	Account Title	Amount
03.453.451.319	Contracted Services	\$6,800.00
<i>Mowing, maintenance, minor repairs, seeding, fertilizing, etc. Beg. 2022, M &amp; M Lawn has contract and increased in price is reflected.</i>		
<b>TOTAL SOLEBURY TRAIL</b>		<b>\$6,800.00</b>

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**AQUETONG PARK**

<b>Account No.</b>	<b>Account Title</b>	<b>Amount</b>
03.454.451.319	Contracted Services - Park Maint. <i>2023 - \$6K normal maintenance, PH plus \$7K for 2023 Wetland Mitigation &amp; Monitoring (Per DEP performed by PH); \$23,250 Ecological Monitoring in 2023. 2023 and beyond include an add'l \$20K for mowing at ASP (trails, around parking lots) and a reduction in the other amounts.</i>	\$53,000.00
03.454.452.319	Contracted Services - Building Maint. <i>Phillips &amp; Donovan 06.29.23 proposal; continuing project improvement</i>	\$20,000.00
03.454.452.344	Materials & Supplies - Building Maint. <i>Annual property upkeep</i>	\$3,500.00
03.454.452.361	Electricity / Gas Svc / Comcast - Building Maint. <i>Added Comcast Service in 2021 due to ASP Project</i>	\$2,200.00
<b>TOTAL AQUETONG PARK</b>		<b>\$78,700.00</b>

**PAT LIVEZEY PARK**

<b>Account No.</b>	<b>Account Title</b>	<b>Amount</b>
03.455.451.319	Contracted Services - Park Maint.	\$24,000.00
03.455.451.344	Materials & Supplies - Park Maint.	\$500.00
03.455.451.365	Solid Waste - Park Maint. <i>Trash Removal; adjusted downward due to conversion to Carry-In / Carry-Out trash removal in parks. Porta Toilets</i>	\$1,500.00
03.455.452.319	Contracted Services - Building Maint.	\$800.00
03.455.452.344	Materials & Supplies - Building Maint.	\$400.00
03.455.452.361	Electricity	\$2,000.00
<b>TOTAL PAT LIVEZEY PARK</b>		<b>\$29,200.00</b>

**SOLEBURY PARK**

<b>Account No.</b>	<b>Account Title</b>	<b>Amount</b>
03.456.451.319	Contracted Services - Park Maint. <i>Materials for trail area and parking</i>	\$1,000.00
03.456.451.344	Materials & Supplies - Park Maint.	\$1,000.00
<b>TOTAL SOLEBURY PARK</b>		<b>\$2,000.00</b>

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**MAGILL'S HILL PARK**

Account No.	Account Title	Amount
03.457.451.319	Contracted Services	\$12,000.00
<i>Mowing, maintenance, minor repairs, seeding, fertilizing, etc. Beg. 2022, M &amp; M Lawn has contract and increased in price is reflected.</i>		
03.457.451.365	Solid Waste	\$100.00
<i>Trash Removal; adjusted downward due to conversion to Carry-In / Carry-Out trash removal in parks.</i>		
<b>TOTAL MAGILL'S HILL PARK</b>		<b>\$12,100.00</b>

**LUMBERVILLE PROPERTY**

Account No.	Account Title	Amount
03.458.451.319	Contracted Services	\$1,600.00
<i>Mowing, maintenance, minor repairs, seeding, fertilizing, etc. Beg. 2022, M &amp; M Lawn has contract and increased in price is reflected.</i>		
<b>TOTAL LUMBERVILLE PROPERTY</b>		<b>\$1,600.00</b>

**SUGAN & GREENHILL RD PROPERTY**

Account No.	Account Title	Amount
03.459.451.319	Contracted Services	\$1,800.00
<i>Mowing, maintenance, minor repairs, seeding, fertilizing, etc. Beg. 2022, M &amp; M Lawn has contract and increased in price is reflected.</i>		
<b>TOTAL SUGAN &amp; GREENHILL RD PROPERTY</b>		<b>\$1,800.00</b>

**ROUTE 202 & REEDER RD PROPERTY**

Account No.	Account Title	Amount
03.460.451.319	Contracted Services	\$6,400.00
<i>Mowing, maintenance, minor repairs, seeding, fertilizing, etc. Beg. 2022, M &amp; M Lawn has contract and increased in price is reflected.</i>		
03.460.451.344	Materials & Supplies	\$500.00
<b>TOTAL ROUTE 202 &amp; REEDER RD PROPERTY</b>		<b>\$6,900.00</b>

<b>BEGINNING BALANCE:</b>	<b>\$204,942.70</b>
<b>PARK &amp; REC FUND REVENUE TOTAL:</b>	<b>\$260,500.00</b>
<b>PARK &amp; REC FUND EXPENDITURE TOTAL:</b>	<b>-\$296,600.00</b>
<b>NET TOTAL PARK &amp; REC FUND:</b>	<b>-\$36,100.00</b>
<b>ENDING (RESERVE) BALANCE</b>	<b>\$168,842.70</b>

HIGHWAY AID - LIQUID FUELS FUND - 04

REVENUE

ALL REVENUE

Account No.	Account Title	Amount
04.341.100.000	Interest Earnings	\$15,000.00
<i>Penn Community Bank; current interest rate for checking 1%; money markets 3%; PLGIT investment accts average 4 - 5%</i>		
04.351.800.000	State Grant - Liquid Fuels	\$375,000.00
<i>Amount is based on the receipt of a PENNDOT letter September / October stating the estimated State Funds for the following year.</i>		
<b>Total Revenue</b>		<b>\$390,000.00</b>

EXPENSES

ROAD & SIGNAL MAINTENANCE

Account No.	Account Title	Amount
04.430.440.319	Contracted Services - Traffic signals	\$15,000.00
<i>Armour &amp; Sons - regular maintenance / PA One Call - for traffic signals</i>		
04.430.440.325	Traffic Signal Maint / Internet	\$2,500.00
<i>Shared cost with Buckingham (50%) for Rt 202 &amp; Street Road Intersection</i>		
04.430.440.361	Electricity for Traffic Signals	\$2,500.00
04.430.444.319	Contracted Services - Road Maint.	\$400,000.00
<i>Road Maintenance Projects, Line Striping, Sweeping, Crack Sealing, Equipment Rental for Pavers &amp; Rollers</i>		
<b>TOTAL ROAD &amp; SIGNAL MAINTENANCE</b>		<b>\$420,000.00</b>

<b>BEGINNING BALANCE:</b>	<b>\$699,189.87</b>
<b>HIGHWAY AID FUND REVENUE TOTAL:</b>	<b>\$390,000.00</b>
<b>HIGHWAY AID FUND EXPENDITURE TOTAL:</b>	<b>-\$420,000.00</b>
<b>NET TOTAL HIGHWAY AID FUND:</b>	<b>-\$30,000.00</b>
<b>ENDING (RESERVE) BALANCE</b>	<b>\$669,189.87</b>

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NATURAL RESOURCES FUND - 05

**REVENUE**

**ALL REVENUE**

Account No.	Account Title	Amount
05.375.100.000	Fees in Lieu of Contributions <i>Fees collected in lieu of planting/replacing trees for certain type developments</i>	\$1,000.00
05.375.300.000	Fees Storm Water Management <i>Fees collected in lieu of installing a storm water mgmt plan</i>	\$5,000.00
<b>Total Revenue</b>		<b>\$6,000.00</b>

**EXPENSES**

**NATURAL RESOURCES EXPENSES**

Account No.	Account Title	Amount
05.414.418.273	Sanitary Sewage Mgmt-Act 537 <i>2022 -\$50K Req'd update of the Act 537 program by the DEP; Continuation of the implementation of Act 537; mailing and advertising; Peddler's View Issue; Connectivity to Buckingham &amp; Stream Discharge: Moved to 2024.</i>	\$25,000.00
05.414.418.274	Groundwater Study / Maintenance <i>Study of the Aquetong aquifer &amp; annual well testing</i>	\$1,000.00
05.414.418.275	Stormwater Study - MS4 <i>Map out &amp; Inspect outflows &amp; basins; Remaining years - As needed studies of creeks and watersheds.</i>	\$50,000.00
05.414.418.277	Annual Stream Testing / Monitoring <i>See 03.454.451.319</i>	\$5,000.00
05.414.418.280	Sediment Reduction Program <i>EPA Mandate</i>	\$1,000.00
05.461.446.320	Trees <i>Various other plantings around Township.</i>	\$30,000.00
<b>TOTAL NATURAL RESOURCES EXPENSES</b>		<b>\$112,000.00</b>

<b>BEGINNING BALANCE:</b>	<b>\$269,027.38</b>
<b>NATURAL RESOURCES FUND REVENUE TOTAL:</b>	<b>\$6,000.00</b>
<b>NATURAL RESOURCES FUND EXPENDITURE TOTAL:</b>	<b>-\$112,000.00</b>
<b>NET TOTAL NATURAL RESOURCES FUND:</b>	<b>-\$106,000.00</b>
<b>ENDING (RESERVE) BALANCE</b>	<b>\$163,027.38</b>

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SUSTAINABILITY PROJECTS FUND - 07

**REVENUE**

**ALL REVENUE**

Account No.	Account Title	Amount
07.350.350.020	DCNR Solebury Gateway Trail (Kitchens Ln) <i>Grant awarded \$400K in 2020; DCNR Grant must be used by 12/31/2024.</i>	\$400,000.00
07.350.350.040	DCED Trail Grant - Gateway Trail <i>Township applied for \$696 MTF grant; awarded approx. \$465K; must come up with \$336K to finance project.</i>	\$464,758.00
07.392.010.100	Transfer In from Capital Reserve <i>\$336K balance of Gateway Trail III funds; 2025 - 2027 transfers are to fund BOS projects / goals. Add'l funding must be obtained.</i>	\$336,000.00
<b>Total Revenue</b>		<b>\$1,200,758.00</b>

**EXPENSES**

**SUSTAINABILITY PROJECT EXPENSES**

Account No.	Account Title	Amount
07.400.402.310	Professional Services <i>Consultant to assist with sustainability efforts</i>	\$75,000.00
07.400.402.400	Recycling Event <i>EAC request</i>	\$12,000.00
07.400.402.700	Electric Charging Stations - Twp Bldg <i>Annual software updates plus EV Charging station in 2025 (Possible DVRPC Grant \$20K in 2024)</i>	\$1,000.00
07.400.402.900	Gateway Trail III - Construction <i>Gateway Trail III (Sugan to Kitchens Lane Extension) - Misc design &amp; permitting in 2023. Construction in 2024.</i>	\$1,200,000.00
07.400.402.975	Route 202 Pedestrian Trail Gap Study <i>Design</i>	\$30,000.00
07.414.418.276	Deer Management Program <i>Twp contracted w/ APHIS to take over program June 2019; , hunting, administration &amp; oversight. (\$55K APHIS; \$10K Twp Admin)</i>	\$65,000.00
07.414.418.278	Herd Reduction <i>Estimates based on heavy herd reduction in 2022 &amp; 2023; phasing down in outlying years.</i>	\$75,000.00
07.414.418.279	Drone Study - Deer <i>Used 3 year contract ending in 2024 (actual amount is \$8253).</i>	\$8,500.00
07.414.418.280	Deer Processing <i>Cost is calculated at \$100 per deer harvested. Years with lesser amounts are deemed maintenance.</i>	\$35,000.00
<b>TOTAL SUSTAINABILITY PROJECT EXPENSES</b>		<b>\$1,501,500.00</b>



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<b>BEGINNING BALANCE:</b>	<b>\$517,087.27</b>
<b>SUSTAINABILITY PROJECT FUND REVENUE TOTAL:</b>	<b>\$1,200,758.00</b>
<b>SUSTAINABILITY PROJECT FUND EXPENDITURE TOTAL:</b>	<b>-\$1,501,500.00</b>
<b>NET TOTAL SUSTAINABILITY PROJECT FUND:</b>	<b>\$216,345.27</b>
<b>ENDING (RESERVE) BALANCE</b>	<b>\$216,345.27</b>

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OPERATING RESERVE FUND - 09

REVENUE

ALL REVENUE

Account No.	Account Title	Amount
09.392.425.490	Transfer from General Fund	\$0.00
<i>Annual Transfer to build fund balance</i>		

<b>Total Revenue</b>	<b>\$0.00</b>
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EXPENSES

ALL EXPENSES / TRANSFERS

Account No.	Account Title	Amount
<b>TOTAL EXPENSES / TRANSFERS</b>		<b>\$0.00</b>

<b>BEGINNING BALANCE:</b>	<b>\$425,000.00</b>
<b>OPERATING RESERVE FUND REVENUE TOTAL:</b>	<b>\$0.00</b>
<b>OPERATING RESERVE FUND EXPENDITURE TOTAL:</b>	<b>\$0.00</b>
<b>NET TOTAL OPERATING RESERVE PROJECT FUND:</b>	<b>\$0.00</b>
<b>ENDING (RESERVE) BALANCE</b>	<b>\$425,000.00</b>

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CAPITAL PROJECTS FUND - 20

**REVENUE**

**ALL REVENUE**

Account No.	Account Title	Amount
20.350.350.009	DCED LSA Grant	\$100,000.00
<i>For Rt. 202 / Lower Mountain Road Intersection Improvements: \$193,959 total split btwn multiple yrs.</i>		
20.392.010.000	Transfer from Capital Reserve	\$175,000.00
<i>2024: \$150K for HVAC + \$25K PW Storage Design</i>		
<b>Total Revenue</b>		<b>\$275,000.00</b>

**EXPENSES**

**CAPITAL PROJECT EXPENSES**

Account No.	Account Title	Amount
20.400.402.400	PW Storage Building	\$25,000.00
<i>2024 - Design, engineering &amp; plan, construction documents; &amp; 2025 - Construction. Phillips &amp; Donovan 05.11.20 proposal (updated August 2023)</i>		
20.400.402.700	Route 202 Property Concept	\$50,000.00
<i>2023 - Consultant to work on concept / design; 2024 - 2026 Design and Construction</i>		
20.400.402.710	Route 202/Lower Mtn Intersctn. Improv.	\$110,000.00
<i>Design &amp; permitting work in 2023/2025. ROW &amp; Acquisition in 2025; Utility relocation &amp; Construction in 2027 - Must find funding</i>		
20.400.402.750	Aquetong / Rt. 202 Intersctn. Improv.	\$122,000.00
<i>2024 - Design work; McMahon Engineering 08.15.23 Proposal.</i>		
20.400.406.346	Website Redesign	\$26,000.00
<i>Based on proposal</i>		
20.400.409.443	Zoning/Planning Office Redesign & Construction	\$166,210.00
<i>2024 -Design &amp; Construction of Zoning / Planning Department offices. Phillips &amp; Donovan 08.16.23 Proposal.</i>		
20.400.409.445	Building / HVAC Updates	\$150,000.00
<i>Estimated amounts</i>		
20.400.409.447	Twp Bldg Fire Safety Improvements	\$26,725.00
<i>Installation of fire alarms in Administration / PD offices. Wayman Fire Protection Services 08.25.23 Proposal.</i>		
<b>TOTAL CAPITAL PROJECT EXPENSES</b>		<b>\$675,935.00</b>

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<b>BEGINNING BALANCE:</b>	<b>\$987,411.99</b>
<b>CAPITAL PROJECT FUND REVENUE TOTAL:</b>	<b>\$275,000.00</b>
<b>CAPITAL PROJECT FUND EXPENDITURE TOTAL:</b>	<b>-\$675,935.00</b>
<b>NET TOTAL CAPITAL PROJECT FUND:</b>	<b>-\$400,935.00</b>
<b>ENDING (RESERVE) BALANCE</b>	<b>\$586,476.99</b>

CAPITAL RESERVE FUND - 21

**REVENUE**

**ALL REVENUE**

Account No.	Account Title	Amount
21.392.010.000	Transfer from General Fund	\$100,000.00
<b>Total Revenue</b>		<b>\$100,000.00</b>

**EXPENSES**

**INTERFUND TRANSFERS**

Account No.	Account Title	Amount
21.492.425.475	Transfer to Sustainability Projects Fund	\$336,000.00
21.492.425.480	Transfer to Capital Projects Fund	\$175,000.00
<b>TOTAL TRANSFER EXPENSES</b>		<b>\$511,000.00</b>

<b>BEGINNING BALANCE:</b>	<b>\$3,390,888.00</b>
<b>CAPITAL RESERVE FUND REVENUE TOTAL:</b>	<b>\$100,000.00</b>
<b>CAPITAL RESERVE FUND EXPENDITURE TOTAL:</b>	<b>-\$511,000.00</b>
<b>NET TOTAL CAPITAL RESERVE FUND:</b>	<b>-\$411,000.00</b>
<b>ENDING (RESERVE) BALANCE</b>	<b>\$2,979,888.00</b>

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CAPITAL EQUIPMENT FUND - 22

**REVENUE**

**ALL REVENUE**

Account No.	Account Title	Amount
22.370.100.000	Proceeds from sale of equip.	\$10,000.00
	<i>Proceeds from the sale of equipment taken out of service (through Municibid).</i>	
22.392.010.000	Transfer from General Fund	\$100,000.00
<b>Total Revenue</b>		<b>\$110,000.00</b>

**EXPENSES**

**CAPITAL EQUIPMENT FUND EXPENSES**

Account No.	Account Title	Amount
22.400.435.332	Technology	\$75,000.00
	<i>Annual maintenance and computer replacement costs, software updates, migration to MS365 in 2023. Also Includes cost for the scanning (Scantek) - SALDO &amp; Admin files in 2024 (\$50K).</i>	
22.400.435.337	Equipment - Administration	\$35,000.00
	<i>Routine computer replacements; server upgrades (new server 2026 approx. \$20K).</i>	
22.410.435.331	Police Equipment	\$25,000.00
	<i>2024 - Replace Department handguns with new updated Glock-G45mos handguns with trijicon sights and new Safariland holsters. (Trade in old handguns \$295.00 each credit toward new weapons . Add (1) one additional portable speed sign.</i>	
22.410.435.333	Police Vehicles	\$135,500.00
	<i>(2) Hybrid Ford Police SUVs / outfitting those vehicles; May Change one Hybrid for a 2024 Chevy Blazer EV PPV if available.</i>	
22.410.435.334	Police Department Technology	\$22,000.00
	<i>\$10,000 added each year 2025-2028 to replace PD main server, watch guard camera server and PD back-up server.</i>	
22.430.435.336	Equipment - Road Department	\$50,000.00
	<i>2024 - Commerical Lawn Mower and Upgrades to Gas Card Reader System</i>	

<b>TOTAL CAPITAL EQUIPMENT FUND EXPENSES</b>	<b>\$342,500.00</b>
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<b>BEGINNING BALANCE:</b>	<b>\$672,339.33</b>
<b>CAPITAL EQUIPMENT FUND REVENUE TOTAL:</b>	<b>\$110,000.00</b>
<b>CAPITAL EQUIPMENT FUND EXPENDITURE TOTAL:</b>	<b>-\$342,500.00</b>
<b>NET TOTAL CAPITAL EQUIPMENT FUND:</b>	<b>-\$232,500.00</b>
<b>ENDING (RESERVE) BALANCE</b>	<b>\$439,839.33</b>

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ROADS & BRIDGES FUND - 23

REVENUE

ALL REVENUE

Account No.	Account Title	Amount
23.375.200.000	Fees for Bid documents	\$500.00
<i>Fees collected for bid packages</i>		
23.392.010.000	Transfer from General Fund	\$100,000.00
<i>Annual Transfer to support Road Program; Phasing out as Road Program will be operated through the Liquid Fuels Fund - 04, beginning 2024.</i>		
<b>Total Revenue</b>		<b>\$100,500.00</b>

EXPENSES

ROADS & BRIDGES FUND EXPENSES

Account No.	Account Title	Amount
23.400.401.280	Engineering for Road Program	\$15,000.00
<i>Preparation of bid documents, bidding process &amp; oversight of maintenance projects.</i>		
23.400.401.281	Engineering for Bridge Program	\$10,000.00
<i>Annual Bridge Surveys performed by Township Engineer</i>		
23.400.401.341	Advertising	\$1,500.00
<i>To Advertise Bids</i>		
23.421.421.344	Materials & Supplies - Road Maint.	\$110,000.00
23.430.441.319	Contracted Services - Storm sewer maint.	\$5,000.00
<i>Sewer Pipe Cleaning; formerly in Liquid Fuels, line item 04.430.441.319</i>		
23.430.441.344	Materials & Supplies - Storm sewer maint.	\$20,000.00
<i>Grates, C-tops, Pipes, MS-4 Outlets; formerly in Liquid Fuels, line item 04.430.441.344</i>		
23.442.430.319	Contracted Services - Bridge maint.	\$10,000.00
<i>On-going repairs identified during annual bridge inspections, headwalls, etc. Formerly line item 04.442.430.319</i>		
23.442.430.344	Materials & Supplies - Bridge maint.	\$5,000.00
<i>Formerly in line item 04.442.430.344</i>		
<b>TOTAL ROADS &amp; BRIDGES FUND EXPENSES</b>		<b>\$176,500.00</b>

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<b>BEGINNING BALANCE:</b>	<b>\$409,619.12</b>
<b>ROADS &amp; BRIDGES FUND REVENUE TOTAL:</b>	<b>\$100,500.00</b>
<b>ROADS &amp; BRIDGES FUND EXPENDITURE TOTAL:</b>	<b>-\$176,500.00</b>
<b>NET TOTAL ROADS &amp; BRIDGES FUND:</b>	<b>-\$76,000.00</b>
<b>ENDING (RESERVE) BALANCE</b>	<b>\$333,619.12</b>



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PARK CAPITAL FUND - 24

**REVENUE**

**ALL REVENUE**

Account No.	Account Title	Amount
24.375.375.000	Fee In Lieu Of	\$4,000.00
<i>Fees collected from land development projects.</i>		
<b>Total Revenue</b>		<b>\$4,000.00</b>

**EXPENSES**

**PARK CAPITAL FUND EXPENSES**

Account No.	Account Title	Amount
24.454.434.314	Planning Services - Misc Grant Submissions	\$10,000.00
24.454.434.319	Contracted Services - Bond House	\$75,260.00
<i>Bond House Renovations 2024 Design; 2025 Construction; Phillips &amp; Donovan 06.29.23 Proposal.</i>		
24.454.450.319	Contracted Services - Laurel Park	\$15,000.00
<i>Annual maintenance and projects / Dead Tree Removal / New Post &amp; Rail Fence. New yellow safety topping for chain link fencing; New fence at T-ball fields;.</i>		
24.454.451.319	Contracted Services - Pat Livezey Park	\$26,000.00
<i>Annual maintenance and projects / Dead Tree Removal / New Roof on Pavilion (\$12K in 2024) / Repair concrete floor cracks</i>		
24.454.453.319	Contracted Services - Canal Park	\$7,500.00
<i>Annual maintenance and projects / Dead Tree Removal / Re-stripe parking lot / Post &amp; Rail Fence Repair</i>		
24.454.454.325	Trail Grant Design	\$5,000.00
<i>Consultant assistance for grant writing for trails</i>		
24.454.457.319	Contracted Services - Magill's Hill	\$2,500.00
<i>Dead tree removal and to repair/replace barrier fence</i>		

<b>TOTAL PARK CAPITAL EXPENSES</b>	<b>\$141,260.00</b>
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<b>BEGINNING BALANCE:</b>	<b>\$401,914.77</b>
<b>PARK CAPITAL FUND REVENUE TOTAL:</b>	<b>\$4,000.00</b>
<b>PARK CAPITAL FUND EXPENDITURE TOTAL:</b>	<b>-\$141,260.00</b>
<b>NET TOTAL PARK CAPITAL FUND:</b>	<b>-\$137,260.00</b>
<b>ENDING (RESERVE) BALANCE</b>	<b>\$264,654.77</b>

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LAND PRESERVATION FUND - 25

REVENUE

ALL REVENUE

Account No.	Account Title	Amount
25.341.100.000	Interest Earnings	\$20,000.00
25.370.100.200	Fundraising Income	\$100.00
	<i>Sale of note cards</i>	
<b>Total Revenue</b>		<b>\$20,100.00</b>

EXPENSES

LAND PRESERVATION EXPENSES

Account No.	Account Title	Amount
25.400.401.309	Appraisal Services	\$9,500.00
	<i>Appraisal services related to LP; easements</i>	
25.400.401.310	Professional Services	\$40,000.00
	<i>Bedminster Endowments &amp; Heritage Land Conservancy Baseline Documents</i>	
25.400.401.313	Engineering Services	\$5,000.00
	<i>Costs are for those incurred for surveying for donated easements.</i>	
25.400.401.315	General Legal	\$7,500.00
	<i>Clemons, Richter &amp; Reiss - services for upcoming easements; problem / issues that arose.</i>	
25.461.431.482	Acquisition of Easements	\$945,000.00
	<i>Based on August 2023 Projections from LPC</i>	
25.492.425.473	Transfer to General Fund	\$95,000.00
	<i>Annual transfer for Administration Staff services to LP.</i>	
<b>TOTAL LAND PRESERVATION EXPENSES</b>		<b>\$1,102,000.00</b>

<b>BEGINNING BALANCE:</b>	<b>\$6,300,829.01</b>
<b>LAND PRESERVATION FUND REVENUE TOTAL:</b>	<b>\$20,100.00</b>
<b>LAND PRESERVATION FUND EXPENDITURE TOTAL:</b>	<b>-\$1,102,000.00</b>
<b>NET TOTAL LAND PRESERVATION FUND:</b>	<b>-\$1,081,900.00</b>
<b>ENDING (RESERVE) BALANCE</b>	<b>\$5,218,929.01</b>

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DEBT SERVICE FUND - 31

**REVENUE**

**ALL REVENUE**

<b>Account No.</b>	<b>Account Title</b>	<b>Amount</b>
31.300.301.100	Real Estate Taxes - Current Yr	\$3,178,804.13
	<i>13.129 mills; 52.92% of RE Tax Collections; Difference from prior year is to fund library</i>	
31.300.301.200	RE Taxes - Prior Yr Interim	\$1,000.00
31.300.301.300	Real Estate Taxes - Delinquent	\$42,000.00
31.300.301.400	Interim Taxes - R. Carr	\$10,000.00
<b>Total Revenue</b>		<b>\$3,231,804.13</b>

**EXPENSES**

**DEBT SERVICE EXPENSES**

<b>Account No.</b>	<b>Account Title</b>	<b>Amount</b>
31.400.402.319	Contracted Services	\$3,000.00
	<i>Annual Fees to Bond Servicers</i>	
31.400.432.481	Principal - All Debt Service	\$2,979,000.00
	<i>Per Amortization Schedules</i>	
31.400.433.481	Interest - All Debt Service	\$336,825.00
	<i>Per Amortization Schedules</i>	
<b>TOTAL DEBT SERVICE EXPENSES</b>		<b>\$3,318,825.00</b>

<b>BEGINNING BALANCE:</b>	<b>\$310,301.25</b>
<b>DEBT SERVICE FUND REVENUE TOTAL:</b>	<b>\$3,231,804.13</b>
<b>DEBT SERVICE FUND EXPENDITURE TOTAL:</b>	<b>-\$3,318,825.00</b>
<b>NET TOTAL DEBT SERVICE FUND:</b>	<b>-\$87,020.87</b>
<b>ENDING (RESERVE) BALANCE</b>	<b>\$223,280.37</b>

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LIBRARY FUND - 44

## REVENUE

### ALL REVENUE

Account No.	Account Title	Amount
44.300.301.100	Real Est Tx Current Yr -R.Carr <i>.491 mills; 1.98% of RE Tax Collections;</i>	\$118,881.32
44.300.301.200	RE Taxes - Prior Yr Interim	\$50.00
44.300.301.300	Real Est Tx - Delq't Bucks Cty	\$1,500.00
44.300.301.400	Interim Taxes - R. Carr	\$300.00
44.392.010.000	Transfer In - GF <i>To fund shortfall of commitment to library.</i>	\$5,000.00
<b>Total Revenue</b>		<b>\$125,731.32</b>

## EXPENSES

### LIBRARY EXPENSES

Account No.	Account Title	Amount
44.400.402.100	Contribution to Library <i>To be addressed every year.</i>	\$125,000.00
<b>TOTAL LIBRARY EXPENSES</b>		<b>\$125,000.00</b>

<b>BEGINNING BALANCE:</b>	<b>\$2,337.14</b>
<b>LIBRARY FUND REVENUE TOTAL:</b>	<b>\$125,731.32</b>
<b>LIBRARY FUND EXPENDITURE TOTAL:</b>	<b>-\$125,000.00</b>
<b>NET TOTAL LIBRARY FUND:</b>	<b>\$731.32</b>
<b>ENDING (RESERVE) BALANCE</b>	<b>\$3,068.46</b>

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EMS FUND - 45

REVENUE

ALL REVENUE

Account No.	Account Title	Amount
45.300.301.100	Real Est Tx Current Yr -R.Carr .9402 mills; 3.79% of RE Tax Collections;	\$227,641.99
45.300.301.200	RE Taxes - Prior Yr Interim	\$100.00
45.300.301.300	Real Est Tx - Delq't Bucks Cty	\$2,500.00
45.300.301.400	Interim Taxes - R. Carr	\$200.00
<b>Total Revenue</b>		<b>\$230,441.99</b>

EXPENSES

EMS EXPENSES

Account No.	Account Title	Amount
45.400.402.100	Contribution to Lambertville Annual distribution made in December	\$17,000.00
45.400.402.200	Contribution to Central Bucks Quarterly distributions per agreement; 2022 includes funds for equipment	\$212,000.00
<b>TOTAL EMS EXPENSES</b>		<b>\$229,000.00</b>

<b>BEGINNING BALANCE:</b>	<b>\$4,689.31</b>
<b>EMS FUND REVENUE TOTAL:</b>	<b>\$230,441.99</b>
<b>EMSFUND EXPENDITURE TOTAL:</b>	<b>-\$229,000.00</b>
<b>NET TOTAL EMS FUND:</b>	<b>\$1,441.99</b>
<b>ENDING (RESERVE) BALANCE</b>	<b>\$6,131.30</b>

## 2024 Capital Spending Summary

## 2024 Preliminary Budget - Capital Spending Summary - Presented October 2023

Fund 07 Sustainability						
FUNDING SOURCE		2024	2025	2026	2027	2028
Projected fund balance		\$517,087	\$216,345	\$176,845	\$156,845	-\$18,155
DCNR Grant		\$400,000				
DCED Grant		\$464,758				
Transfer from Capital Reserve		\$336,000	\$700,000	\$650,000	\$900,000	\$0
Total funds available:		\$1,717,845	\$916,345	\$826,845	\$1,056,845	-\$18,155
PROJECT / EXPENSE	DESCRIPTION	2024	2025	2026	2027	2028
Professional Services	Sustainability consultant	\$75,000	\$50,000	\$50,000		
Recycling Event	Requested by EAC	\$12,000				
Climate Mitigation	Solar project		\$500,000			
Electric Charging Stations - Twp Bldg	2025 construction in conjunction w/ DVRPC grant (if awarded)	\$1,000	\$21,000	\$1,500	\$1,500	\$1,500
Gateway Trail III - Construction	Bid in early 2024	\$1,200,000				
Paunacussing Cr-Steam Bank Mitigation	Earmark - pending outcome of NPS study currently underway			\$250,000	\$750,000	
Route 202 Pedestrian Trail Gap Study	ASP to Logan Sq - study/plan/design/permit 2024-2025, construction 2026 - 2027	\$30,000	\$50,000	\$250,000	\$250,000	
Deer Management Program	Continuation of deer mgmt / red tag program	\$65,000	\$65,000	\$65,000	\$65,000	\$65,000
Herd Reduction	Pending data, reduced scope 2025-2026	\$75,000	\$25,000	\$25,000		
Drone Study - Deer		\$8,500	\$8,500	\$8,500	\$8,500	\$8,500
Deer Processing	Pending data, reduced scope 2025-2026	\$35,000	\$20,000	\$20,000		
Total expenses:		\$1,501,500	\$739,500	\$670,000	\$1,075,000	\$75,000
Balance:		\$216,345	\$176,845	\$156,845	-\$18,155	-\$93,155

## 2024 Preliminary Budget - Capital Spending Summary - Presented October 2023

Fund 20 Capital Projects						
FUNDING SOURCE		2024	2025	2026	2027	2028
Projected fund balance		\$987,412	\$586,477	\$561,436	-\$438,564	-\$2,423,564
DCED LSA Grant		\$100,000	\$18,959			
Transfer from Capital Reserve		\$175,000	\$536,000			
Total funds available:		\$1,262,412	\$1,141,436	\$561,436	-\$438,564	-\$2,423,564
PROJECT / EXPENSE	DESCRIPTION	2024	2025	2026	2027	2028
Paving Projects @ Township Parks	(Pat Livezy lower lot)				\$35,000	
PW Storage Building	Design 2024, construction 2025	\$25,000	\$350,000			
Storage Area for Solebury Park (Roeser)					\$50,000	
Route 202 Property Concept	Design, permitting 2024-2025, construction 2026?	\$50,000	\$50,000	\$1,000,000		
Route 202/Lower Mtn Intersctn. Improv.	Design / permitting 2024-2025, construction 2027?	\$110,000	\$30,000		\$1,900,000	
Aquetong / Rt. 202 Intersctn. Improv.	Prelim Design 2024, seeking funding for future construction	\$122,000				
Website Redesign		\$26,000				
Zoning/Planning Office Redesign & Construction		\$166,210				
Building / HVAC Updates	Estimated guess, awaiting results of energy audit report	\$150,000	\$150,000			
Twp Bldg Fire Safety Improvements	Installation of additional fire detection in municipal building.	\$26,725				
Total expenses:		\$675,935	\$580,000	\$1,000,000	\$1,985,000	\$0
Balance:		\$586,477	\$561,436	-\$438,564	-\$2,423,564	-\$2,423,564
Fund 21 Capital Reserve						
FUNDING SOURCE		2024	2025	2026	2027	2028
Projected fund balance		\$3,390,888	\$2,979,888	\$1,843,888	\$1,293,888	\$493,888
Transfer from General Fund						
Total funds available:		\$3,390,888	\$2,979,888	\$1,843,888	\$1,293,888	\$493,888
PROJECT / EXPENSE		2024	2025	2026	2027	2028
Transfer to Sustainability Projects Fund		\$336,000	\$700,000	\$650,000	\$900,000	
Transfer to Capital Projects Fund		\$175,000	\$536,000			
Total expenses:		\$511,000	\$1,236,000	\$650,000	\$900,000	\$0
Balance:		\$2,879,888	\$1,743,888	\$1,193,888	\$393,888	\$493,888



## 2024 Preliminary Budget - Capital Spending Summary - Presented October 2023

Fund 22 Capital Equipment Fund						
FUNDING SOURCE		2024	2025	2026	2027	2028
Projected fund balance		\$672,339	\$439,839	\$125,839	\$33,839	\$54,839
Proceeds from sale of equip.		\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Transfer from General Fund		\$100,000	\$250,000	\$250,000	\$250,000	\$250,000
Total funds available:		\$782,339	\$699,839	\$385,839	\$293,839	\$314,839
PROJECT / EXPENSE	DESCRIPTION	2024	2025	2026	2027	2028
Technology	Annual maintenance , software updates. Scantek scanning files in 2024 . 2026 - MS Office Suite migration.	\$75,000	\$25,000	\$40,000	\$20,000	\$20,000
Equipment - Administration	Routine computer replacements; server upgrades (new server 2026 approx. \$20K).	\$35,000	\$20,000	\$30,000	\$20,000	\$20,000
Police Equipment	2024 - Replace handguns. Add (1) one additional portable speed sign. 2025-2027 - normal equipment turnover; 2028 - PD Radio replacement	\$25,000	\$25,000	\$25,000	\$25,000	\$200,000
Police Vehicles	Replace two vehicles per year - one possibly EV for 2024	\$135,500	\$137,000	\$140,000	\$142,000	\$146,000
Police Department Technology	\$10k added each year 2025-2028 to replace PD main server, camera server & PD back-up server.	\$22,000	\$32,000	\$32,000	\$32,000	\$32,000
Equipment - Road Department	2024 - Commerical Lawn Mower; 2025 - Pick-up Truck & Dump Truck; 2026 Commerical Chipper.	\$50,000	\$335,000	\$85,000	\$0	\$0
Total expenses:		\$342,500	\$574,000	\$352,000	\$239,000	\$418,000
Balance:		\$439,839	\$125,839	\$33,839	\$54,839	-\$103,161

### Additional projects to note:

<b>PROJECT / EXPENSE</b>	<b>DESCRIPTION</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>
Traffic signal upgrade (Fund 23)	Emergency pre-emption, battery backup, radar detection for all four signals - seeking grant funding.		\$600,000.00			
Bond House renovations (Fund 24)	Preliminary design commenced 2023, potential renovations 2025-2026		\$200,000.00	\$200,000.00		
<b>Total expenses:</b>		<b>\$0</b>	<b>\$800,000</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$0</b>